YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	**RASHTRIYA SHIKSHAN MANDAL'S CHETAN DATTAJI GAIKWAD INSTITUTE OF MANAGEMENT STUDIES**
• Name of the Head of the institution	**MILIND AUDUMBAR KULKARNI**
• Designation	**DIRECTOR**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**020- 25453489**
• Mobile no	**9767725221**
• Registered e-mail	**info@cdgims.com**
• Alternate e-mail	**director@cdgmis.com**
• Address	**25 Karve Road**
• City/Town	**Pune**
• State/UT	**Maharashtra**
• Pin Code	**411004**
2.Institutional status	
• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Savitribai Phule Pune University Pune**
• Name of the IQAC Coordinator	**Dr.Atul Kapdi**
• Phone No.	**020 25453489**
• Alternate phone No.	**020 25453489**
• Mobile	**919822323069**
• IQAC e-mail address	**director@cdgims.com**
• Alternate Email address	**info@cdgims.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://cdgims.com/wp-content/uploads/2023/04/CDGIMS-AQAR-20-21-Apr2023.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://cdgims.com/wp-content/uploads/2023/06/new-timetable-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.09**	**2019**	**01/04/2019**	**31/03/2024**

6.Date of Establishment of IQAC	**09/02/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NIL**	**NA**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Updation in Internal Examination Pattern 2) Add on Certification Program 3) 1)Initiation of 360 Degree Appraisal system 4) LMS ICT Upgradation Using N Computing 5) Updated Smart Class room imitative

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Improving teaching learning process	Organized FDP for faculty • Faculty participated in activities related to Pedagogy techniques. • University examination results
Increased training and placement activities	Number of students placed is significantly increased. • Companies visiting the campus for interviews are increased. • New companies are entering the campus for placements. • Students opting for higher education have increased.

13.Whether the AQAR was placed before	Yes	

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
IQAC	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	19/02/2020

15.Multidisciplinary / interdisciplinary

In view of NEP 2020, RSM's CDGIMS has taken steps towards the multidisciplinary/interdisciplinary courses. Courses such as Personality Devlopment, business communication skills are conducted for the students.

16.Academic bank of credits (ABC):

RSM's CDGIMS MBA is affiliated to Savitribai Phule Pune University (SPPU) and has the credit based system. Faculties are actively participating in the syllabus designing of their courses at University level. For assessment of the courses, faculties define the assessment tools and design the assignments, tests, quizzes for assessment of the students.

17.Skill development:

RSM's CDGIMS MBA Dept. has designed the skill development programs (SDP) in various domains. . CDGIMS provide strong mentorship to those who want to become Entrepreneur & invent new products, services, processes and to those who want to set up their own companies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

RSM's CDGIMS MBA Dept setup small e language where MBA students can get Language learning help in online line mode. In RSM's CDGIMS MBA Deptthe various student's informal groups vere there. Through group various activities in Marathi, Hindi and other languages. Various programs are arranged through the groups to inculcate the Indian culture. The Group has performed various activities on occasions, festivals throughout the year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

RSM's CDGIMS MBA Dept. has well defined Program Outcomes (PO), Program Specific Outcomes (PSO) and Program Education Objectives (PEO) for each program. The POs, PSOs and PEOs are satisfied through the teaching-learning process and the additional programs conducted at the Institute. As the part of curriculum, each course has defined Course Outcomes (CO) which are mapped to POs and PSOs. Assessment tools are designed considering the requirements of POs. The activities and programs are organized in the Institute to achieve POs. At the end of the semester, analysis of PO, PSO attainment is done by each department.

20.Distance education/online education:

RSM's CDGIMS MBA Institute is affiliaed to Savitribai Phule Pune University, Pune. As per the guidelines of University, all lectures and practicals are conducted in physical mode. During pandemic, the system has adopted the change from classroom teaching to blended learning. Google drive, Google classrooms are effectively used for course conduction and evaluation process. Each course contents are available on Goggle classroom including syllabus, PPTs and notes. The assessments of the courses are done through online assignments, quizzes. The MCQ tests are conducted using Moodle platform. Online sessions are conducted and recorded on Google meet. Various student activities are conducted online using Google meet.

Extended Profile

1.Programme

1.1   **42**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **102**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 **55**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3 **102**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 **12**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2 **18**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**42**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**102**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**55**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**102**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**12**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**18**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**5**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**11346116**
4.3 Total number of computers on campus for academic purposes	**120**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

RSM's CDGIMS is affiliated to Savitribai Phule Pune University since 2009. The institution prepares the academic calendar for commencement and conclusion of the semester for MBA programs referring to SPPU academic planner. Every faculty member participated in Academic planning starting of the semester, mentioning text and reference books with a Academic plan. Faculty members regularly upload their course material such as unit wise power point presentations, handwritten notes, additional material as content beyond syllabus, assignments and question bank on Google drive folders shared with all the students. Due to COVID-19 pandemic situation, lectures are conducted online using the Google meet platform. All the lectures are recorded and made available to students on the google drive for better understanding of the course. CDGIMS Director continuously monitors the schedule of classes, practical and tutorials through daily attendance. Online courses and webinars are organized by the institution in collaboration with industries for effective curriculum delivery.

They regularly take feedback from students and counsel them for betterment.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cdgims.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The RSM's CDGIMS institute prepares the academic Calendar in advance before academic year starts by referring to the SPP university calendar mentioning all the details, In-semester examination, practical examinations, and preliminary examinations. Every Subject Faculty prepares a detailed question bank for entire syllabus for one, two and four-mark questions as per the Blooms Taxonomy the detailed assignments are prepared by every Subject Faculty shared to every student through Google Class room. Effective online teaching and learning methodology is used for conducting the online examinations to avoid malpractices during COVID-19 pandemic situation for conducting unit tests as well as university in-semester examinations where objective and descriptive questions are shuffled. Subject assignment and Completion, unit test conduction, recorded video links and unit wise notes for every course. The corrective actions are initiated for improvement and delivery of contents. Oral, practical and term work examinations are conducted time to time as per the circulars received from affiliating university.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cdgims.com/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for   **C. Any 2 of the above**

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

82

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

5

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values and Professional Ethics: Human values and professional ethics are addressed through the course "Constitution of India, Professional Ethics and Cyber Law" offered in the IV semester of management programme. The primary objective of this course is to ensure that the students have knowledge of the constitution, fundamental duties and rights of citizens, professional ethics and the responsibilities of managers. The course also provides awareness about cybercrimes and cyber laws. The Students of First Year PG will undergo Student Induction Program (SIP) in which cross-cutting issues like Human Values and Professional Ethics are addressed. The course "Workplace Ethics & Value System" for the MBA students provides insight into the workplace ethics apart from acquiring knowledge about corporate governance. Environment and Sustainability: The issues of Environment and Sustainability are addressed through the course "EnvironmentalStudies" offered to management students in the IV semester. Through this course, students are sensitized to ecological and environmental issues connected with land, air, and water, with awareness on sustainable development. Gender equity:The social activities, Swachh Bharath Abhiyan, blood donation, health check-up program and health awareness camps conducted by CDGIMS which plays vital role in promoting inclusive environment towards regional and socioeconomic diversities among students making a Positive difference and shaping them into wholesome professionals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

72

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://cdgims.com/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **D. Feedback collected**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cdgims.com/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

102

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

55

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Efforts taken for weak students:

Weak students are identified on the basis of performance in the university examinations, internal examinations, practical's, theory lectures and attendance. l Students are counseled to identify reasons for their Performance. Action is taken upon the reasons. E.g. grooming session, Personality development sessions, counseling sessions are recommended. A visiting faculties helps students for further progression Mentor is assigned after every 10-15 students. Monthly Mentor Mentee meetings are conducted. Mentor monitor the progress of students also motivates the students for their academic as well as overall improvement. The actions like extra lectures, extra assignments, University question papers solving are taken for improvement. l Remedial lectures are conducted for the failed students. Encouragement for bright students Online courses, training, and internships are recommended for them.

File Description	Documents
Paste link for additional information	https://cdgims.com/naac-criteria-ii/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
102	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are encouraged to participate in Co-Curricular activities: Activities are conducted such as workshops, seminars, paper/poster presentations, training sessions, webinars etc. Online courses: Students enroll for online courses through agencies like spoken tutorials, NPTEL, coursera, etc. Extra curricular activities: Indoor sports events such as carrom, chess, etc. and outdoor events such as cricket, basket ball etc. Annual cultural event Ensemble to showcase student's skills in singing, dancing, drama, drawing etc. Experiential learning: Project development, Seminars, Internships, Students learn management and leadership skills by organizing, coordinating various activities under the respective associations of the department.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://cdgims.com/naac-criteria-ii/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are combining technology with traditional modes of instruction to engage students in learning process. Every department uses ICT teaching learning processes to support, enhance, and optimize the delivery of course contents. 1. ICT Tools: Institution emphasizes on usage of ICT tools including Google Apps (Google Drive, Google Classroom, Google Meet), Computer Systems, LCD Projector, Moodle, ERP, Wired Internet Facility, Wi-Fi, . 2. Google Drive: Course coordinator shares course material of respective courses through Google Drive. 3. Google Meet/Zoom: These video conferencing tools are used for conduction of online lectures/webinar/seminars etc. 4. ERP: Used for conducting MCQ/Descriptive based online exams. 5. ERP: EPR admission module is available for student's admission process. 6. Internet facility: Internet facility is available in all the classrooms, laboratories, faculty rooms and office.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Academic Monitoring prepares academic policy for internal assessment. Each Faculty prepares Assignment policy for Unit test. Transparency in internal assessment is ensured by respective Faculties for implementation internal examinations. Regular Class Room Tests are conducted after completion of each unit. Pattern of the unit test is communicated to students well in advance. Unit tests are conducted via Google Apps/Offline mode. Subject Faculties prepares question paper of the unit test. Assessment of Unit tests is done by respective course coordinators. Retest is conducted for failed and absent students. Term-work evaluation is based on Continuous Assessment System(CAS). CAS evaluation is based on timely submission of assignment, overall attendance, and performance in MBA program

File Description	Documents
Any additional information	View File
Link for additional information	https://cdgims.com/naac-criteria-ii/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institute conducts unit tests, mock practical/oral exams as part of internal assessment of students. The assessed internal test papers are shared with the students for self assessment and marks are displayed in time to maintain transparency. In case of any discrepancies regarding internal assessment, the student is free to interact with the teacher and get it resolved immediately. Continues Assessment System is used. Performance of the student is evaluated by the faculty members based on the. The assignment submissions are made through Google classroom/Offline mode, marks are assigned to student by the faculty member after receiving submission. This provides a transparent way for students to reflect on their strengths and areas of improvements. Grievances of internal examinations are addressed on the same day through the respective course coordinators.

File Description	Documents
Any additional information	View File
Link for additional information	https://cdgims.com/naac-criteria-ii/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mechanism of Communication: Information related to academics is available on institute website. Program Outcomes (POs) are referred from Course outcomes (COs) of all courses are finalized through regular meetings of Module coordinator, Course coordinator. Blooms Taxanomy levels are used to define COs. 4 to 6 COs are defined for course of 100 marks, 2 to 4 COs are defined for the course of 50 marks. Course coordinators communicates COs to the students during the introduction lecture of the subject at the start of the semester. The course outcomes (COs) for all courses are disseminated through college website, laboratory manuals, student journals, course files. Program Outcomes, Program Specific Outcomes (PSO) of all programs offered by the institution

are displayed on prominent places of each of the department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cdgims.com/naac-criteria-ii/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO and PSO assessment tools are categorized into two types. 1. Direct Assessment Method :Through CO attainment in relevant courses. l Internal (Unit Tests,

l External (University Theory Exam, University OR/PR Exam.)

2. Indirect Assessment Method l Student Exit Survey (After completion of final year)

l Alumni Feedback (Once in a year)

l Extra-Curricular Activities Feedback (After each activity)

l Co-Curricular Activities Feedback (After each activity)

l Employer Survey (Once in a year)

l Parents Feedback (Once in a semester)

Survey and feedback question are framed based on PO for indirect assessment method. Target attainment levels are set for all courses based on previous years university examination results and complexity level of the subject. Target is set for attainment levels. The CO-PO mapping with proper justification is prepared by the respective course coordinator. CO attainment is used for PO attainment as a a direct tool. Every program have set higher targets for subsequent years as a part of continuous improvement. If targets are not achieved for any course, an action plan is prepared to attain the target in subsequent years.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cdgims.com/naac-criteria-ii/popso

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cdgims.com/naac-criteria-ii/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cdgims.com/naac-criteria-ii/naacsssurvey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0 NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://cdgims.com/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by taking initiative for creation & dissemination of knowledge and

establishing state of the art infrastructure. The faculty& students are encouraged to take up research & developmental activities by utilizing the existing resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdgims.com/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://cdgims.com/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

RSM's CDGIMS has been keen in inculcating social awareness in students through curriculum and extension activities. RSM's CDGIMS organizes blood donation camps, education awareness programmes, gender equality programs to create awareness of inhabitants.Visit to Orphanage as CSR Activity.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

68

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

40

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

An adequate infrastructure is provided at the institute as per the norms specified by AICTE, and Savitribai Phule Pune University (SPPU) to provide the infrastructure to facilitate effective teaching and learning to the students. Modernization and updating of infrastructure resources is carried out from time to time even over and above the norms of AICTE and SPPU for effective teaching and learning. The Institution provides modern infrastructure like smart classrooms, updated laboratories, library with reading room. As per the change in the syllabus, institution continuously upgrades infrastructural facilities. Classrooms: are well ventilated with natural air and are having abundant sunlight along with LCD Projectors.Computer laboratory: Sufficient number of computers with latest configuration along with printers, scanners and photocopiers

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdgims.com/#

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities help students to build an all-rounder personality and improve their psychological as well as physical health. Overall development of students is enhanced through cultural activities which are carried out at college level Sports activities (indoor and outdoor): A well-equipped gymnasium, yoga centre is available in campus . The Institution has adequate facilities for cultural activities, sports as well as for indoor, outdoor games and yoga centre.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdgims.com/#

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdgims.com/#
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1500000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Chetan Dattaji Gaikwad Institute of Management Studies Library is fully automated using Integrated Library Management System (ILMS) Koha Software with barcode technology. Version 18.11.04.000. CDGIMS is using Koha library management software from 2019. Through the ILMS library is become successful to reduce manual intervention in housekeeping operations which includes acquisitions, serial control, circulations, report creation, etc. Koha software keeps all the transaction records & generates various reports which are useful for smooth library

administration. Online Public Access Catalogue provides facility to search the collection of the library through Title, Accession no, Author, Publisher etc. Students and faculties can access the OPAC from the remote place. The library of the Institute is an epicenter of learning and reference, equipped with an excellent collection of over 7,000 books on management and allied fields. Library possesses international & national journals in management & allied areas. Magazines on current affairs are also subscribed. It also stocks more than 400 project reports, CDs & DVDs for the reference. E library is set for access of e journal databases like J- gate & to develop communication skills, institute has subscribed software of foreignlanguagestobenefitstudents&faculty. The Library also has membership of British council Library. The open access system, additional book facility for examination, book bank, display of new arrivals etc. are some of the systems adopted to enhance the utilization of library Our library has a spacious stocking area, well ventilated spacious reading hall with sufficient capacity. The Library spread over 101.83 Sq. mtr areas

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://cdgims.com/#

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   C. Any 2 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

292030

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

66

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute has updated configuration and LAN connected Ncomputing computers. WiFi facility is also available at college premises. All computers are connected to a broadband internet connection having speed more than 500 MBPS. Sufficient number of computers is allocated to all departments with necessary software and hardware configuration.A central server room is maintained to look after connectivity of all computers and cyber security related issues.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdgims.com/#

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

222317

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Computer Lab :. A proper budget is proposed every year by the respective lab. Budget is for repairs, maintenance, consumable items and new purchases etc. New purchases as per the changing syllabus and trends in technology and write off of the irreparable & damaged equipment is regularly done after each semester. A proper record of maintenance activities and consumables purchased are entered in the respective dead stock registers.

`.Library: Book racks are thoroughly cleaned once in a week. Old books are taken for rebinding once a year. The renewals of subscriptions of various e-journals and magazines is also done yearly. The equipment in library such as Photocopy machine, scanners, I-Card printing machine are regularly checked as per scheduled maintenance. The stock verification is done as a part of regular maintenance`

`Sports complex: The playground is cleaned and maintained regularly.`

`Computers : Before commencement of the semester, all the computers checked. The photocopy machine, computers, printers, scanners are given for maintenance from time to time. As per the latest configuration, new versions of software are purchased.`

`Classrooms : Classroom cleaning is assigned to external agency with an annual contract.`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdgims.com/#

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

`68`

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

55

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://cdgims.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

55

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

2

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees/clubs are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities: Class Representatives: all classes have two students designated as class representatives. They are responsible for representing any issues related to academics/non-academics to concerned Class teacher. Director interacts with class representatives' at-least once during the semester. Student various committees (department level): departments organize the engineering activities through student clubs. Each club is run by students. Clubs have well defined structure & assigned roles. - The Management Club of MBA students Cultural and Sports Committees: Students have strongrepresentations in all cultural and sports committees. They help in organization and management of events. Major events include annual sports competition and Annual cultural event Students provide strong support in the administration and management of hostel affairs. Placement Committees: student members are important components in placement activities. Student members are being involved for coordinating the activities during placement drives at campus. Other Management Events: student members are part of organizing committees for all the engineering

activities at department/institute level. Some of these activities include conferences, coding & project contests, quiz competitions, student club activities etc.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our CDGIMS Alumni Association works for the overall development of students as well as the institution. It helps our institution in terms of academic planning, placements of students, career guidance and technological guidance. Our Alumni Association organizes: 1. Guest lectures on various subjects and provide guidance from the experts of various fields to the students. 2. Some of our alumni are industrialists; they share their knowledge and expertise with the students. 3. Alumni Association helps to organize educational and industrial visits for the students. 4. A significant number of our alumni are always visiting to overseas countries and they impart their experience with students by

arranging motivational lectures. 5. Alumni Association provides information about the job opportunities available in their fields. 6. Our Alumni Association motivates the students for research activities.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute's mission is to impart quality education and help students excel in their area of interest thereby preparing them to cope with the latest requirements, through innovative ideas and practices. The institution strives to impart holistic and interdisciplinary approach of education that will help the students to face the challenges of today's challenging world and rapidly changing society. CDGIMS governance strengthens the institute's facilities to improve learning outcomes, employability of students and improve standard of post graduation education. For making the students employable institute continuously work on improving students domain knowledge. It also motivate students for their extra curricular activities. Students from different cultural, social, religious background work together in a team to learn the bond of understanding and cooperation. The institute has collaborative activities with foreign universities to create the bond of cultural and social aspects. Students get the experience of working at the global platform. Institute also has inculcated innovative teaching learning process and technological skills to the students. In recent time teaching staff members upgraded them self by adopting the online teaching methodology. We also provided training to students to appear for the online examination.

Dedicated platform imparted for meetings and knowledge sharing.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution has well defined policies formulated with the active participation of faculty members, Directorand management authorities.Institution follows decentralized working for academic and administrative activities that are distributed amongst faculty and staff members. Internal quality Assurance Cell (IQAC) functions for smooth conduction of overall activities and helps in effective implementation of quality policy. provides guidelines for maintaining quality in all aspects. Academic Director for Academics, Research and Development ,Student affairs and Administration heads various committees under them.Facultymembers get involved and contribute for the various activities. Case Study: Institution takes efforts to provide quality education and to make students globally competent. Academic monitoring committee works under the guidance of Director Academics that involves representation of faculty members from all the departments. Academic monitoring committee provides guidelines through academic planner and calendar for conduction of academic activities throughout the semester.Preparation for academics is done well in advance by faculty members. Academic audit conduction is regular practice for ensuring quality and well preparedness for smooth conduction of outcome based academics.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute was established with a mission to inculcate quality education and best human values.Use of technology in online

teaching: Online teaching provides an effective alternative to real classroom teaching. Students learn satisfactorilywhen they interact with the teachers and their peers. Students can share their learning during online teaching. To accustom with online teaching learning; training was provided to teachers and students. Teachers were guided about online teaching methods. Students were also trained for attending online webinars and lectures, assignments, examinations.The training for online teaching, evaluation and assessment was given to the teachers. Online meeting and training platforms like Zoom, Webex, Google meet were introduced to them. Administrative work was also transferred intonewer technological modes. Maximum work is done now by using technology tools and freeware software available. Uploading of student's information, examination form filling, scholarships forms filling, AICTE documentation, DTE documentation is also carried out with the help of different software provided by concerned agencies. It has resulted in acceptance and utilization of technology in whichever way possible. Time saving, cost saving and paperless documentation process are major gains from adopting these methods.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Council : President of RSM, Trustee members, executive director of CDGIMS are the members of this body. College Development Committee: It is a Statutory Body formed as per section 85 of the Maharashtra Universities Act, 1994 and in line with Savitribai Phule Pune University. As per MaharashtraUniversities act 2016 LMC is now known as College Development Committee (CDC). Redressal Mechanism: redressal mechanism aims to provide protection to employees as well as students. Internal Complaint Committee is formed to safeguard fundamental rights of women within campus.The committee members calls upon both parties and give them a hearing and no punishment or penalty is announced without hearing both parties. Prevention of sexual harassment committee: This committee is formed to build

self-esteem & dignity among female students and female faculty members. Programs like woman safety awareness etc. are arranged under this cell. It functions to avoid and prohibit sexual harassment at workplace. Anti-ragging Committee: anti-ragging committee considers the complaints received from the students and conduct enquiry and submit report to the director.t maintains vigil and remains active at all times in the institute.,prepare enquiry report and submits it along with recommendations to the Anti-ragging Committee for further action under clause 9.1(a) of the UGC Regulations.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Link to Organogram of the institution webpage	https://cdgims.com/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute takes care of faculty and staff welfare by providing facilities for the well being of employees. The management of the institute understands the importance of successful implementation of staff and faculty welfare schemes and considers it as a moral responsibility. The institute offers the funds for encouraging

faculty members to publish their research papers in well known journals. The institute provides ICT infrastructure to all staff members It also gives funds for attending the conference, workshop, FDPs etc. Uniform is provided to the office workers (peons). In the recent pandemic times institute provided assistance of online book platform to all the students and faculty members. Training was provided to them. Institute has conducted guest sessions and webinars on "Psychological health of students" by well known doctors. Timely assistance and guidance was provided from the doctors to the staff members as well as students during the pandemic times. Group insurance policy: The institute has been provided facility of group insurance for the staff. Flexible timings in special cases: There is a provision of flexible office timings in certain cases with the proper approval of Director. Staff members and faculties can avail facility of medicinal products manufactured by Ayurved Rasashala at discounted rates. The institute conducts health check-up for the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	[View File](#)
Reports of Academic Staff College or similar centers	[View File](#)
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has implemented internal performance appraisal

system for teaching and non-teaching staff. It is continuous process which involves monitoring the performance of the employees throughout the yearThe institute is committed to appraise those faculty members who demonstrate academic precision, research inclination, leadership skills and act as role model for students, staff, and colleagues. The institute has developed an efficient performance appraisal system for teaching and non-teaching staff. The institute tries to keep appraisal system unbiased and transparent. The institute appraises faculty and staff members by financial and non-financial awards and incentives so that they excel in the performance and contribute to the institutional development. The performance appraisal is done in 3 steps. In first step each employee filled the self - appraisal form. In next step academic director assesses the individual performance based on his observation. It is based on self appraisal form and the overall achievement, work and behavior of the employee throughout the year. In last step the executive director and academic director jointly take decision regarding the comments based on progress of employee toward achievement of performance objectives which are notified by the management. Based on performance score his/her appraisal / increment is done.The institute believes on employees' satisfaction. To motivate all employee CDGIMS tries to give their employee non- monetary benefits also.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit: Internal audit is based on checks and balances and it is carried out internally. Daily cash records should be maintained in the Cashbook to keep the control on Cash, beforeThe Director monitors the petty cash and deposit of cash collected in the Bank account. Bank reconciling statements are periodically reviewed by the Accounts Officer of the Society. Directorate of Technical Education, Government of Maharashtra audits the scholarships given to Economically Backward Class students based on the utilization certificate issued by the Institute. Grants received from University, under quality improvement program

(conduct of Seminars/Conferences) or Equipment grants and remuneration for the conduct of examination received from the University are audited and submitted to the University for Further Process. External Audit:Name of external auditor: CA Kolhatkar Frequency of audit: Annual Scope of external audit: Income and expenditure statement Receipt and payment account Balance sheet Depreciation of fixed assets Opening and closing balance of total fees collection, salaries, fees outstanding.Professional tax, income tax, TDS and provident fund returnsFinalization of financial statements and auditor's report. External audit report is presented in CDC and it gets approved by president of society, executive director, trustee members and all other committee members. Any queries related to external audit report are resolved there only.Audit is completed till financial year 2021-22 any expenses we follow the standard process like Budget Preparation etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds received through fees collected from students by cash / cheque / online transaction and also government scholarship. Funds / grants received under various schemes of SPPU from time to time.

As a management institute, CDGIMS has identified the following resources: Men, Materials, Machines, Money, Methods and Marketing. 1. Men: Human resource is the backbone of every Institute. Teaching staff is expertise in their own specialisation and engaged in teaching and other related educational activities from time to time. They also get opportunities as guest lecturer in various Institutes and universities from other countries. Student faculty ratio is maintained. Non-teaching staff is also expert in their own work. They are associated with various activities of the administration. 2. Materials: Library is the centre of organisation. books are main sources of knowledge. Library has more than 6000 books available 3. Machines: Institute is well equipped with internet facility. Training was provided in pandemic times to students about how to utilize the technology and laptop or desktop available with them. 4. Methods: The institute has adopted advanced teaching methodology in pandemic times. Teaching staff has conducted online lectures, online presentation and online skill development programs. Students also has got user friendly with such sessions. 5. Marketing: The institute has imparted competitive marketing strategy for the admission procedure.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC focuses on teaching staff development, students' development and non-teaching staff development. For the quality improvement, IQAC had suggested training and development programs to students and staff. 1. By keeping the summary of issued books and purchased books in the library shows the optimum utilization of books in the library by students and faculty members. 2. Implementation of the waterbell system created the awareness of drinking water and its benefits to health. 3. Faculty members are encouraged for the registration for PhD and also, they are encouraged for the research work. Every faculty member is encouraged to publish at least 2 research papers in peer reviewed journals. 4. For achieving Student centric development, IQAC initiated to conduct the 'Foundation Course for MBA first year students. The outcome of

this program is that studentsget a detailedperspective about the subjects they are going to learn in management training. 5. For the students' development, specialization wise webinars are planned with industry experts. To maintain and improve the mental health of student's specific sessions based on psychology were also planned and executed. IQAC continuously contributes towards the quality improvement by deciding strategies and its implementation processes. It gets reflected in the results ofstudents. To make students employable, personality grooming sessions were implemented.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals by conducting IQAC meetings regularly and maintaining the record in minutes of meeting. All the other committees also maintain the record of outcomes of strategies and processes implemented. The incremental improvement in various activities is recorded by respective committees and IQAC. IQAC focused on various activities like industry expert's guest sessions for student development. Personal mentoring and guidance for mental health is provided through the Mentor-Mentee system. During pandemic times the teaching learning process was based on ICT. For the smooth functioning of the process, training was provided to faculty members as well as students. The changes required in process as per the need were recorded and maintained for the incremental improvement. Teaching learning process is getting adopted to more of Hands holding methods than traditional classroom teaching. Students are involved in the learning process through presentations, group activities, visits to different sectors, Summer Internship Program, etc. As per the need of the hour, technology was adopted in the teaching -learning process. MOOC lectures, recording of zoom lectures, usage of audio-visual tools is embedded in this process. Students are trained in all required computer skills like Advanced Excel, PPT etc. They can adapt to all new research methodology tools like SPSS, R and

others. IQAC initiatives are well accepted by teaching members and well implemented for better student outcomes.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cdgims.com/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Sensitization is one basic requirement for the normal development of an individual.When it was realized that more than 45% of the students admitted were girls, it was thought necessary to work on their safety, security and counseling giving rise to Gender Equity Programs. Institution shows gender sensitivity by providing facilities such as

Safety and Security -The Institute has appointed security staff

near the main gate of the institute, near canteen & at entrance of
Institute building, thus providing with 24 hours security. The
Institute has well-functioning CCTV installed in office, Library
and at all floors. The Institute has an Internal Complaints
Committee with the Head, Academics as the chair person and other
female and male staff members as the members of the Committee. The
Institute has Grievance Redressal Committee

Counseling -The Institute has more than 50 % female faculty
members which helps the female students to seek for any help or
advice whenever needed on one – to – one basis. Apart from this
the Institute has a well-developed Mentorship Program,The
Institute has various Committees in place like Internal Complaints
Committee and Grievance Redresal Committee which provides with
counseling whenever required.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/drive/folders/12XdpF4PeUokQrVhb3g3v38uDoOnrbp0d?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Waste Management policy:

Chetan Dattaji Gaikwad Institute of Management Studies has all the systems in place for Waste management as well. The different kinds of waste generated is bifurcated under the following categories –

1. Solid Waste –

Waste from the administrative office, library or staff room like waste papers, old newspapers, old boxes, outdated brochure, office paper are sold to scrap dealer. Dustbins are located in the Institute at convenient locations. The waste papers, old newspapers, old boxes, outdated brochure, office paper waste are given to the recycler. The damaged books are given for binding and are further brought to use again.

2. Liquid Waste –

Liquid wastes mainly consist of waste water from wash rooms. This waste water is transported through sewerage system through network of underground pipes.

3. E- Waste Management –

Thee-wastegenerated in the Institute comprises of batteries, UPS, discarded input devices like mouse, key boards, wires &cables.. Thee-wasteis reused whenever possible by repairing and brought to use. The discardede-wasteis exchanged with vendors to get new products at discounts, which helps in saving money to a great extent and also provides with safe disposal process.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution   **C. Any 2 of the above**

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Rashtriya Shikshan Mandal's Chetan Dattaji Gaikwad Institute of Management Studies has always been at the forefront of sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation.. The Institute always encourages the students to organise and

participate in different programmesorganised by college, inter-college, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. Some of the major programmesorganised by the college in this connection are listed below. Most of the listed events were coordinated in Online mode due to the pandemic.

1. National Financial Awareness Day 2021: 14th August 2021
2. Orientation to Digilocker: 4th February 2022.
3. Resilience: One Day Seminar – 13th Feb 2022:
4. Online Yoga Day celebration& Meditation session: 14 June 2021
5. Master Chef of CDGIMS Online

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens.CDGIMS celebrates Independence Day on the 15thof August every year in all its associated Campuses and Model Schools. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem.

Every year on 26thJanuary, CDGIMS celebrates Republic Day with great gratification to honour the date on which the constitution of India came into effect. This day highlights the importance of constitution. All stakeholders of CDGIMS take an oath on this day to ensure that constitutional values and rights are preserved for the betterment of the country.CDGIMS celebrates Constitutional Day every year on 26thNovember to commemorate the adaptation of the Constitution of India. The day highlights the efforts of the makers of constitution. CDGIMS organizes several programs that are

aimed at the promotion of various constitutional rights, duties, and responsibilities of citizens. CDGIMS also celebrates Women Day to mark the achievements of women throughout the history.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NIL
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute believes in celebrating events and festivals in college. It is an integral part of learning and building a strong

cultural belief in a student. The Institute makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2021-22, CDGIMS celebrated the following days in online mode due pandemic outbreak. Some events were like World Environment Day, International Yoga Day, World Sleep Day, Independence Day, Republic Day, Birth Anniversaries of Dr. Ranganathan (Reading Inspiration Day)&Mahatma Gandhi,International Women's Day, World Mental Health Day, National Science Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **Title of the Practice – Activity 1: International Summer Program 2022**

- **Intended Outcome- The theme for this ISP 2022 was "Sustainability & the role of Human Services in a Global Perspective". Experts and students from different countries were invited to discuss and talk about their perspectives. Germany, Poland, South Africa, India, Spain, Sweden, USA, Brazil were the countries that participated in this Summer School. The Context-International Summer Program (ISP) 2022 was organized by Lutheran University, Nürnberg, Germany, in association with Chetan Dattaji Gaikwad Institute of Management Studies, from 28th to 31st March 2022.**

- **Title of the Practice – Activity2: Foundation Course**

Foundation Course: 22nd Dec 2021 -6th Jan 2022

Intended Outcome-The purpose behind organizing the foundation

program was to impart the skills and specialized knowledge, which student will need as they begin their degrees and move forward in their academic careers. Under this, many lectures were conducted like, Introductory session on Management Studies, Understanding the world, Use of Technology in Business, Sessions on How to develop Numerical Ability, Basic Excel, Basics of General Management, Sessions on Personality Grooming &Communication , Library Orientation, etc.

The Context- CDGIMS has conducted Foundation Course for newly admitted MBA students. Duration 2 weeks (22/12/2021-06/01/2022).

File Description	Documents
Best practices in the Institutional website	www.cdgims.com
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **International Summer Program 2022:**

From the last 3 years CDGIMS is part of International Summer Program (ISP). This year It was organized by Lutheran University, Nürnberg, Germany, in association with Chetan Dattaji Gaikwad Institute of Management Studies, from 28th to 31st March 2022.

The theme for this ISP 2022 was "Sustainability & the role of Human Services in a Global Perspective". Experts and students from various countries were invited to discuss and talk about their perspectives. Germany, Poland, South Africa, India, Spain, USA, Brazil were the countries that participated in this Summer Program. Total 9 sessions were conducted by students covering various aspects of Human Service Management like Environmental issues such as global warming, increasing waste and pollution, depletion of natural resources, and societal issues such as health, safety, equity, and fairness, challenging existing product concepts, processes, and business models.CDGIMS students gave a presentation on Economic sustainability in India and how it has been achieved so far. Ms. Sakshi Chudappa explained how India has played an important role in shaping the Sustainable Development Goals (SDGs). The case study of Terrasine Restaurant was presented

and an interview of Dr. Sonam Kapse was conducted by Ms. Manaswi Sawant."

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

RSM's CDGIMS is affiliated to Savitribai Phule Pune University since 2009. The institution prepares the academic calendar for commencement and conclusion of the semester for MBA programs referring to SPPU academic planner. Every faculty member participated in Academic planning starting of the semester, mentioning text and reference books with a Academic plan. Faculty members regularly upload their course material such as unit wise power point presentations, handwritten notes, additional material as content beyond syllabus, assignments and question bank on Google drive folders shared with all the students. Due to COVID-19 pandemic situation, lectures are conducted online using the Google meet platform. All the lectures are recorded and made available to students on the google drive for better understanding of the course. CDGIMS Director continuously monitors the schedule of classes, practical and tutorials through daily attendance. Online courses and webinars are organized by the institution in collaboration with industries for effective curriculum delivery. They regularly take feedback from students and counsel them for betterment.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cdgims.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The RSM's CDGIMS institute prepares the academic Calendar in advance before academic year starts by referring to the SPP university calendar mentioning all the details, In-semester examination, practical examinations, and preliminary examinations. Every Subject Faculty prepares a detailed question bank for entire syllabus for one, two and four-mark questions as per the Blooms Taxonomy the detailed assignments

are prepared by every Subject Faculty shared to every student through Google Class room. Effective online teaching and learning methodology is used for conducting the online examinations to avoid malpractices during COVID-19 pandemic situation for conducting unit tests as well as university in-semester examinations where objective and descriptive questions are shuffled. Subject assignment and Completion, unit test conduction, recorded video links and unit wise notes for every course. The corrective actions are initiated for improvement and delivery of contents. Oral, practical and term work examinations are conducted time to time as per the circulars received from affiliating university.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cdgims.com/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

82

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

5

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values and Professional Ethics: Human values and professional ethics are addressed through the course "Constitution of India, Professional Ethics and Cyber Law" offered in the IV semester of management programme. The primary

objective of this course is to ensure that the students have knowledge of the constitution, fundamental duties and rights of citizens, professional ethics and the responsibilities of managers. The course also provides awareness about cybercrimes and cyber laws. The Students of First Year PG will undergo Student Induction Program (SIP) in which cross-cutting issues like Human Values and Professional Ethics are addressed. The course "Workplace Ethics & Value System" for the MBA students provides insight into the workplace ethics apart from acquiring knowledge about corporate governance. Environment and Sustainability: The issues of Environment and Sustainability are addressed through the course "EnvironmentalStudies" offered to management students in the IV semester. Through this course, students are sensitized to ecological and environmental issues connected with land, air, and water, with awareness on sustainable development. Gender equity:The social activities, Swachh Bharath Abhiyan, blood donation, health check-up program and health awareness camps conducted by CDGIMS which plays vital role in promoting inclusive environment towards regional and socioeconomic diversities among students making a Positive difference and shaping them into wholesome professionals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

72

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://cdgims.com/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://cdgims.com/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

102

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

55

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Efforts taken for weak students:

Weak students are identified on the basis of performance in the university examinations, internal examinations, practical's,

theory lectures and attendance. l Students are counseled to identify reasons for their Performance. Action is taken upon the reasons. E.g. grooming session, Personality development sessions, counseling sessions are recommended. A visiting faculties helps students for further progression Mentor is assigned after every 10-15 students. Monthly Mentor Mentee meetings are conducted. Mentor monitor the progress of students also motivates the students for their academic as well as overall improvement. The actions like extra lectures, extra assignments, University question papers solving are taken for improvement. l Remedial lectures are conducted for the failed students. Encouragement for bright students Online courses, training, and internships are recommended for them.

File Description	Documents
Paste link for additional information	https://cdgims.com/naac-criteria-ii/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
102	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are encouraged to participate in Co-Curricular activities: Activities are conducted such as workshops, seminars, paper/poster presentations, training sessions, webinars etc. Online courses: Students enroll for online courses through agencies like spoken tutorials, NPTEL, coursera, etc. Extra curricular activities: Indoor sports events such as carrom, chess, etc. and outdoor events such as cricket, basket ball etc. Annual cultural event Ensemble to showcase student's skills in singing, dancing, drama, drawing etc. Experiential learning: Project development, Seminars, Internships, Students learn management and leadership skills by

organizing, coordinating various activities under the respective associations of the department.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://cdgims.com/naac-criteria-ii/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are combining technology with traditional modes of instruction to engage students in learning process. Every department uses ICT teaching learning processes to support, enhance, and optimize the delivery of course contents. 1. ICT Tools: Institution emphasizes on usage of ICT tools including Google Apps (Google Drive, Google Classroom, Google Meet), Computer Systems, LCD Projector, Moodle, ERP, Wired Internet Facility, Wi-Fi, . 2. Google Drive: Course coordinator shares course material of respective courses through Google Drive. 3. Google Meet/Zoom: These video conferencing tools are used for conduction of online lectures/webinar/seminars etc. 4. ERP: Used for conducting MCQ/Descriptive based online exams. 5. ERP: EPR admission module is available for student's admission process. 6. Internet facility: Internet facility is available in all the classrooms, laboratories, faculty rooms and office.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Academic Monitoring prepares academic policy for internal assessment. Each Faculty prepares Assignment policy for Unit test. Transparency in internal assessment is ensured by respective Faculties for implementation internal examinations. Regular Class Room Tests are conducted after completion of each unit. Pattern of the unit test is communicated to students well in advance. Unit tests are conducted via Google Apps/Offline mode. Subject Faculties prepares question paper of the unit test. Assessment of Unit tests is done by respective course coordinators. Retest is conducted for failed and absent students. Term-work evaluation is based on Continuous Assessment System(CAS). CAS evaluation is based on timely submission of assignment, overall attendance, and performance in MBA program

File Description	Documents
Any additional information	View File
Link for additional information	https://cdgims.com/naac-criteria-ii/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Institute conducts unit tests, mock practical/oral exams as part of internal assessment of students. The assessed internal test papers are shared with the students for self assessment and marks are displayed in time to maintain transparency. In case of any discrepancies regarding internal assessment, the student is free to interact with the teacher and get it resolved immediately. Continues Assessment System is used. Performance of the student is evaluated by the faculty members

based on the. The assignment submissions are made through Google classroom/Offline mode, marks are assigned to student by the faculty member after receiving submission. This provides a transparent way for students to reflect on their strengths and areas of improvements. Grievances of internal examinations are addressed on the same day through the respective course coordinators.

File Description	Documents
Any additional information	View File
Link for additional information	https://cdgims.com/naac-criteria-ii/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mechanism of Communication: Information related to academics is available on institute website. Program Outcomes (POs) are referred from Course outcomes (COs) of all courses are finalized through regular meetings of Module coordinator, Course coordinator. Blooms Taxanomy levels are used to define COs. 4 to 6 COs are defined for course of 100 marks, 2 to 4 COs are defined for the course of 50 marks. Course coordinators communicates COs to the students during the introduction lecture of the subject at the start of the semester. The course outcomes (COs) for all courses are disseminated through college website, laboratory manuals, student journals, course files. Program Outcomes, Program Specific Outcomes (PSO) of all programs offered by the institution are displayed on prominent places of each of the department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cdgims.com/naac-criteria-ii/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO and PSO assessment tools are categorized into two types. 1. Direct Assessment Method :Through CO attainment in relevant courses. l Internal (Unit Tests,

l External (University Theory Exam, University OR/PR Exam.)

2. Indirect Assessment Method l Student Exit Survey (After completion of final year)

l Alumni Feedback (Once in a year)

l Extra-Curricular Activities Feedback (After each activity)

l Co-Curricular Activities Feedback (After each activity)

l Employer Survey (Once in a year)

l Parents Feedback (Once in a semester)

Survey and feedback question are framed based on PO for indirect assessment method. Target attainment levels are set for all courses based on previous years university examination results and complexity level of the subject. Target is set for attainment levels. The CO-PO mapping with proper justification is prepared by the respective course coordinator. CO attainment is used for PO attainment as a a direct tool. Every program have set higher targets for subsequent years as a part of continuous improvement. If targets are not achieved for any course, an action plan is prepared to attain the target in subsequent years.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://cdgims.com/naac-criteria-ii/popso

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cdgims.com/naac-criteria-ii/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cdgims.com/naac-criteria-ii/naacsssurvey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0 NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://cdgims.com/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. The faculty& students are encouraged to take up research & developmental activities by utilizing the existing resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdgims.com/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://cdgims.com/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

RSM's CDGIMS has been keen in inculcating social awareness in students through curriculum and extension activities. RSM's CDGIMS organizes blood donation camps, education awareness programmes, gender equality programs to create awareness of inhabitants.Visit to Orphanage as CSR Activity.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

68

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

40

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

An adequate infrastructure is provided at the institute as per the norms specified by AICTE, and Savitribai Phule Pune University (SPPU) to provide the infrastructure to facilitate effective teaching and learning to the students. Modernization and updating of infrastructure resources is carried out from time to time even over and above the norms of AICTE and SPPU for effective teaching and learning. The Institution provides modern infrastructure like smart classrooms, updated laboratories, library with reading room. As per the change in the syllabus, institution continuously upgrades infrastructural facilities. Classrooms: are well ventilated with natural air and are having abundant sunlight along with LCD

Projectors.Computer laboratory: Sufficient number of computers with latest configuration along with printers, scanners and photocopiers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdgims.com/#

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities help students to build an all-rounder personality and improve their psychological as well as physical health. Overall development of students is enhanced through cultural activities which are carried out at college level Sports activities (indoor and outdoor): A well-equipped gymnasium, yoga centre is available in campus . The Institution has adequate facilities for cultural activities, sports as well as for indoor, outdoor games and yoga centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdgims.com/#

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdgims.com/#
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1500000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Chetan Dattaji Gaikwad Institute of Management Studies Library is fully automated using Integrated Library Management System (ILMS) Koha Software with barcode technology. Version 18.11.04.000. CDGIMS is using Koha library management software from 2019. Through the ILMS library is become successful to reduce manual intervention in housekeeping operations which includes acquisitions, serial control, circulations, report creation, etc. Koha software keeps all the transaction records & generates various reports which are useful for smooth library administration. Online Public Access Catalogue provides facility to search the collection of the library through Title, Accession no, Author, Publisher etc. Students and faculties can access the OPAC from the remote place. The library of the Institute is an epicenter of learning and reference, equipped with an excellent collection of over 7,000 books on management and allied fields. Library possesses international & national journals in management & allied areas. Magazines on current affairs are also subscribed. It also stocks more than 400 project reports, CDs & DVDs for the reference. E library is set for access of e journal databases like J- gate & to develop communication skills, institute has subscribed software of foreignlanguagestobenefitstudents&faculty. The Library also has membership of British council Library. The open access system, additional book facility for examination, book bank, display of new arrivals etc. are some of the systems adopted to enhance the utilization of library Our library has a spacious stocking

area, well ventilated spacious reading hall with sufficient capacity. The Library spread over 101.83 Sq. mtr areas

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://cdgims.com/#

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

292030

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

66

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute has updated configuration and LAN connected Ncomputing computers. WiFi facility is also available at college premises. All computers are connected to a broadband internet connection having speed more than 500 MBPS. Sufficient number of computers is allocated to all departments with necessary software and hardware configuration.A central server room is maintained to look after connectivity of all computers and cyber security related issues.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdgims.com/#

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

222317

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Computer Lab :. A proper budget is proposed every year by the respective lab. Budget is for repairs, maintenance, consumable items and new purchases etc. New purchases as per the changing syllabus and trends in technology and write off of the irreparable & damaged equipment is regularly done after each semester. A proper record of maintenance activities and consumables purchased are entered in the respective dead stock registers.

.Library: Book racks are thoroughly cleaned once in a week. Old books are taken for rebinding once a year. The renewals of subscriptions of various e-journals and magazines is also done yearly. The equipment in library such as Photocopy machine, scanners, I-Card printing machine are regularly checked as per scheduled maintenance. The stock verification is done as a part of regular maintenance

Sports complex: The playground is cleaned and maintained regularly.

Computers : Before commencement of the semester, all the computers checked. The photocopy machine, computers, printers, scanners are given for maintenance from time to time. As per

the latest configuration, new versions of software are purchased.

Classrooms : Classroom cleaning is assigned to external agency with an annual contract.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdgims.com/#

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

55

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://cdgims.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

55

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

2

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees/clubs are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities: Class Representatives: all classes have two students designated as class representatives. They are responsible for representing any issues related to academics/non-academics to concerned Class teacher. Director interacts with class representatives' at-least once during the semester. Student various committees (department level): departments organize the engineering activities through student clubs. Each club is run by students. Clubs have well defined structure & assigned roles. - The Management Club of MBA students Cultural and Sports Committees: Students have strongrepresentations in all cultural and sports committees. They help in organization and management of events. Major events include annual sports competition and Annual cultural event Students provide strong support in the administration and management of hostel affairs. Placement Committees: student members are important components in placement activities. Student members are being involved for coordinating the activities during placement drives at campus. Other Management Events: student members are part of organizing committees for all the engineering activities at department/institute level. Some of these activities include conferences, coding & project contests, quiz competitions, student club activities etc.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our CDGIMS Alumni Association works for the overall development of students as well as the institution. It helps our institution in terms of academic planning, placements of students, career guidance and technological guidance. Our Alumni Association organizes: 1. Guest lectures on various subjects and provide guidance from the experts of various fields to the students. 2. Some of our alumni are industrialists; they share their knowledge and expertise with the students. 3. Alumni Association helps to organize educational and industrial visits for the students. 4. A significant number of our alumni are always visiting to overseas countries and they impart their experience with students by arranging motivational lectures. 5. Alumni Association provides information about the job opportunities

available in their fields. 6. Our Alumni Association motivates the students for research activities.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute's mission is to impart quality education and help students excel in their area of interest thereby preparing them to cope with the latest requirements, through innovative ideas and practices. The institution strives to impart holistic and interdisciplinary approach of education that will help the students to face the challenges of today's challenging world and rapidly changing society. CDGIMS governance strengthens the institute's facilities to improve learning outcomes, employability of students and improve standard of post graduation education. For making the students employable institute continuously work on improving students domain knowledge. It also motivate students for their extra curricular activities. Students from different cultural, social, religious background work together in a team to learn the bond of understanding and cooperation. The institute has collaborative activities with foreign universities to create the bond of cultural and social aspects. Students get the experience of working at the global platform. Institute also has inculcated innovative teaching learning process and technological skills to the students. In recent time teaching staff members upgraded them self by adopting the online teaching methodology. We also provided training to students to appear for the online examination. Dedicated platform imparted for meetings and

knowledge sharing.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution has well defined policies formulated with the active participation of faculty members, Directorand management authorities.Institution follows decentralized working for academic and administrative activities that are distributed amongst faculty and staff members. Internal quality Assurance Cell (IQAC) functions for smooth conduction of overall activities and helps in effective implementation of quality policy. provides guidelines for maintaining quality in all aspects. Academic Director for Academics, Research and Development ,Student affairs and Administration heads various committees under them.Facultymembers get involved and contribute for the various activities. Case Study: Institution takes efforts to provide quality education and to make students globally competent. Academic monitoring committee works under the guidance of Director Academics that involves representation of faculty members from all the departments. Academic monitoring committee provides guidelines through academic planner and calendar for conduction of academic activities throughout the semester.Preparation for academics is done well in advance by faculty members. Academic audit conduction is regular practice for ensuring quality and well preparedness for smooth conduction of outcome based academics.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute was established with a mission to inculcate

quality education and best human values.Use of technology in online teaching: Online teaching provides an effective alternative to real classroom teaching. Students learn satisfactorilywhen they interact with the teachers and their peers. Students can share their learning during online teaching. To accustom with online teaching learning; training was provided to teachers and students. Teachers were guided about online teaching methods. Students were also trained for attending online webinars and lectures, assignments, examinations.The training for online teaching, evaluation and assessment was given to the teachers. Online meeting and training platforms like Zoom, Webex, Google meet were introduced to them. Administrative work was also transferred intonewer technological modes. Maximum work is done now by using technology tools and freeware software available. Uploading of student's information, examination form filling, scholarships forms filling, AICTE documentation, DTE documentation is also carried out with the help of different software provided by concerned agencies. It has resulted in acceptance and utilization of technology in whichever way possible. Time saving, cost saving and paperless documentation process are major gains from adopting these methods.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://cdgims.com/
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Council : President of RSM, Trustee members, executive director of CDGIMS are the members of this body. College Development Committee: It is a Statutory Body formed as per section 85 of the Maharashtra Universities Act, 1994 and in line with Savitribai Phule Pune University. As per MaharashtraUniversities act 2016 LMC is now known as College Development Committee (CDC). Redressal Mechanism: redressal mechanism aims to provide protection to employees as well as students. Internal Complaint Committee is formed to safeguard fundamental rights of women within campus.The committee members calls upon both parties and give them a hearing and no

punishment or penalty is announced without hearing both parties. Prevention of sexual harassment committee: This committee is formed to build self-esteem & dignity among female students and female faculty members. Programs like woman safety awareness etc. are arranged under this cell. It functions to avoid and prohibit sexual harassment at workplace. Anti-ragging Committee: anti-ragging committee considers the complaints received from the students and conduct enquiry and submit report to the director.t maintains vigil and remains active at all times in the institute.,prepare enquiry report and submits it along with recommendations to the Anti-ragging Committee for further action under clause 9.1(a) of the UGC Regulations.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Link to Organogram of the institution webpage	https://cdgims.com/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute takes care of faculty and staff welfare by providing facilities for the well being of employees. The management of the institute understands the importance of

successful implementation of staff and faculty welfare schemes and considers it as a moral responsibility. The institute offers the funds for encouraging faculty members to publish their research papers in well known journals. The institute provides ICT infrastructure to all staff members It also gives funds for attending the conference, workshop, FDPs etc. Uniform is provided to the office workers (peons). In the recent pandemic times institute provided assistance of online book platform to all the students and faculty members. Training was provided to them. Institute has conducted guest sessions and webinars on "Psychological health of students" by well known doctors. Timely assistance and guidance was provided from the doctors to the staff members as well as students during the pandemic times. Group insurance policy: The institute has been provided facility of group insurance for the staff. Flexible timings in special cases: There is a provision of flexible office timings in certain cases with the proper approval of Director. Staff members and faculties can avail facility of medicinal products manufactured by Ayurved Rasashala at discounted rates. The institute conducts health check-up for the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has implemented internal performance appraisal system for teaching and non-teaching staff. It is continuous process which involves monitoring the performance of the employees throughout the yearThe institute is committed to appraise those faculty members who demonstrate academic precision, research inclination, leadership skills and act as role model for students, staff, and colleagues. The institute has developed an efficient performance appraisal system for teaching and non-teaching staff. The institute tries to keep appraisal system unbiased and transparent. The institute appraises faculty and staff members by financial and non-financial awards and incentives so that they excel in the performance and contribute to the institutional development. The performance appraisal is done in 3 steps. In first step each employee filled the self - appraisal form. In next step academic director assesses the individual performance based on his observation. It is based on self appraisal form and the overall achievement, work and behavior of the employee throughout the year. In last step the executive director and academic director jointly take decision regarding the comments based on progress of employee toward achievement of performance objectives which are notified by the management. Based on performance score his/her appraisal / increment is done.The institute believes on employees' satisfaction. To motivate all employee CDGIMS tries to give their employee non- monetary benefits also.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit: Internal audit is based on checks and balances and it is carried out internally. Daily cash records should be maintained in the Cashbook to keep the control on Cash, beforeThe Director monitors the petty cash and deposit of cash collected in the Bank account. Bank reconciling statements are periodically reviewed by the Accounts Officer of the Society. Directorate of Technical Education, Government of Maharashtra audits the scholarships given to Economically Backward Class students based on the utilization certificate issued by the Institute. Grants received from University, under quality improvement program (conduct of Seminars/Conferences) or Equipment grants and remuneration for the conduct of examination received from the University are audited and submitted to the University for Further Process. External Audit:Name of external auditor: CA Kolhatkar Frequency of audit: Annual Scope of external audit: Income and expenditure statement Receipt and payment account Balance sheet Depreciation of fixed assets Opening and closing balance of total fees collection, salaries, fees outstanding.Professional tax, income tax, TDS and provident fund returnsFinalization of financial statements and auditor's report. External audit report is presented in CDC and it gets approved by president of society, executive director, trustee members and all other committee members. Any queries related to external audit report are resolved there only.Audit is completed till financial year 2021-22 any expenses we follow the standard process like Budget Preparation etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds received through fees collected from students by cash / cheque / online transaction and also government scholarship. Funds / grants received under various schemes of SPPU from time to time. As a management institute, CDGIMS has identified the following resources: Men, Materials, Machines, Money, Methods and Marketing. 1. Men: Human resource is the backbone of every Institute. Teaching staff is expertise in their own specialisation and engaged in teaching and other related educational activities from time to time. They also get opportunities as guest lecturer in various Institutes and universities from other countries. Student faculty ratio is maintained. Non-teaching staff is also expert in their own work. They are associated with various activities of the administration. 2. Materials: Library is the centre of organisation. books are main sources of knowledge. Library has more than 6000 books available 3. Machines: Institute is well equipped with internet facility. Training was provided in pandemic times to students about how to utilize the technology and laptop or desktop available with them. 4. Methods: The

institute has adopted advanced teaching methodology in pandemic times. Teaching staff has conducted online lectures, online presentation and online skill development programs. Students also has got user friendly with such sessions. 5. Marketing: The institute has imparted competitive marketing strategy for the admission procedure.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC focuses on teaching staff development, students' development and non-teaching staff development. For the quality improvement, IQAC had suggested training and development programs to students and staff. 1. By keeping the summary of issued books and purchased books in the library shows the optimum utilization of books in the library by students and faculty members. 2. Implementation of the waterbell system created the awareness of drinking water and its benefits to health. 3. Faculty members are encouraged for the registration for PhD and also, they are encouraged for the research work. Every faculty member is encouraged to publish at least 2 research papers in peer reviewed journals. 4. For achieving Student centric development, IQAC initiated to conduct the 'Foundation Course for MBA first year students. The outcome of this program is that studentsget a detailedperspective about the subjects they are going to learn in management training. 5. For the students' development, specialization wise webinars are planned with industry experts. To maintain and improve the mental health of student's specific sessions based on psychology were also planned and executed. IQAC continuously contributes towards the quality improvement by deciding strategies and its implementation processes. It gets reflected in the results ofstudents. To make students employable, personality grooming sessions were implemented.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals by conducting IQAC meetings regularly and maintaining the record in minutes of meeting. All the other committees also maintain the record of outcomes of strategies and processes implemented. The incremental improvement in various activities is recorded by respective committees and IQAC. IQAC focused on various activities like industry expert's guest sessions for student development. Personal mentoring and guidance for mental health is provided through the Mentor-Mentee system. During pandemic times the teaching learning process was based on ICT. For the smooth functioning of the process, training was provided to faculty members as well as students. The changes required in process as per the need were recorded and maintained for the incremental improvement. Teaching learning process is getting adopted to more of Hands holding methods than traditional classroom teaching. Students are involved in the learning process through presentations, group activities, visits to different sectors, Summer Internship Program, etc. As per the need of the hour, technology was adopted in the teaching -learning process. MOOC lectures, recording of zoom lectures, usage of audio-visual tools is embedded in this process. Students are trained in all required computer skills like Advanced Excel, PPT etc. They can adapt to all new research methodology tools like SPSS, R and others. IQAC initiatives are well accepted by teaching members and well implemented for better student outcomes.

File Description	Documents
Paste link for additional information	https://cdgims.com/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cdgims.com/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Sensitization is one basic requirement for the normal development of an individual.When it was realized that more than 45% of the students admitted were girls, it was thought necessary to work on their safety, security and counseling giving rise to Gender Equity Programs. Institution shows gender sensitivity by providing facilities such as

Safety and Security -The Institute has appointed security staff near the main gate of the institute, near canteen & at entrance of Institute building, thus providing with 24 hours security. The Institute has well-functioning CCTV installed in office, Library and at all floors. The Institute has an Internal Complaints Committee with the Head, Academics as the chair person and other female and male staff members as the members of the Committee. The Institute has Grievance Redressal Committee

Counseling -The Institute has more than 50 % female faculty members which helps the female students to seek for any help or advice whenever needed on one – to – one basis. Apart from this the Institute has a well-developed Mentorship Program,The Institute has various Committees in place like Internal Complaints Committee and Grievance Redresal Committee which provides with counseling whenever required.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/drive/folders/12XdpF4PeUokQrVhb3g3v38uDoOnrbp0d?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management policy:

Chetan Dattaji Gaikwad Institute of Management Studies has all the systems in place for Waste management as well. The different kinds of waste generated is bifurcated under the

following categories –

1. Solid Waste –

Waste from the administrative office, library or staff room like waste papers, old newspapers, old boxes, outdated brochure, office paper are sold to scrap dealer. Dustbins are located in the Institute at convenient locations. The waste papers, old newspapers, old boxes, outdated brochure, office paper waste are given to the recycler. The damaged books are given for binding and are further brought to use again.

2. Liquid Waste –

Liquid wastes mainly consist of waste water from wash rooms. This waste water is transported through sewerage system through network of underground pipes.

3. E- Waste Management –

Thee-wastegenerated in the Institute comprises of batteries, UPS, discarded input devices like mouse, key boards, wires &cables.. Thee-wasteis reused whenever possible by repairing and brought to use. The discardede-wasteis exchanged with vendors to get new products at discounts, which helps in saving money to a great extent and also provides with safe disposal process.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Rashtriya Shikshan Mandal's Chetan Dattaji Gaikwad Institute of Management Studies has always been at the forefront of sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the

nation.. The Institute always encourages the students to organise and participate in different programmesorganised by college, inter-college, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. Some of the major programmesorganised by the college in this connection are listed below. Most of the listed events were coordinated in Online mode due to the pandemic.

1. National Financial Awareness Day 2021: 14th August 2021
2. Orientation to Digilocker: 4th February 2022.
3. Resilience: One Day Seminar – 13th Feb 2022:
4. Online Yoga Day celebration& Meditation session: 14 June 2021
5. Master Chef of CDGIMS Online

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens.CDGIMS celebrates Independence Day on the 15thof August every year in all its associated Campuses and Model Schools. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem.

Every year on 26thJanuary, CDGIMS celebrates Republic Day with great gratification to honour the date on which the constitution of India came into effect. This day highlights the importance of constitution. All stakeholders of CDGIMS take an oath on this day to ensure that constitutional values and rights are preserved for the betterment of the country.CDGIMS celebrates Constitutional Day every year on 26thNovember to

commemorate the adaptation of the Constitution of India. The
day highlights the efforts of the makers of constitution.
CDGIMS organizes several programs that are aimed at the
promotion of various constitutional rights, duties, and
responsibilities of citizens. CDGIMS also celebrates Women Day
to mark the achievements of women throughout the history.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NIL
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 - Institution celebrates / organizes national and

international commemorative days, events and festivals

The Institute believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The Institute makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. In academic year 2021-22, CDGIMS celebrated the following days in online mode due pandemic outbreak. Some events were like World Environment Day, International Yoga Day, World Sleep Day, Independence Day, Republic Day, Birth Anniversaries of Dr. Ranganathan (Reading Inspiration Day)&Mahatma Gandhi,International Women's Day, World Mental Health Day, National Science Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- Title of the Practice – Activity 1: International Summer Program 2022

- Intended Outcome- The theme for this ISP 2022 was "Sustainability & the role of Human Services in a Global Perspective". Experts and students from different countries were invited to discuss and talk about their perspectives. Germany, Poland, South Africa, India, Spain, Sweden, USA, Brazil were the countries that participated in this Summer School. The Context- International Summer Program (ISP) 2022 was organized by Lutheran University, Nürnberg, Germany, in association with Chetan Dattaji Gaikwad Institute of Management Studies, from 28th to 31st March 2022.

- **Title of the Practice – Activity2: Foundation Course**

Foundation Course: 22nd Dec 2021 -6th Jan 2022

Intended Outcome-The purpose behind organizing the foundation program was to impart the skills and specialized knowledge, which student will need as they begin their degrees and move forward in their academic careers. Under this, many lectures were conducted like, Introductory session on Management Studies, Understanding the world, Use of Technology in Business, Sessions on How to develop Numerical Ability, Basic Excel, Basics of General Management, Sessions on Personality Grooming &Communication , Library Orientation, etc.

The Context- CDGIMS has conducted Foundation Course for newly admitted MBA students. Duration 2 weeks (22/12/2021-06/01/2022).

File Description	Documents
Best practices in the Institutional website	www.cdgims.com
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **International Summer Program 2022:**

From the last 3 years CDGIMS is part of International Summer Program (ISP). This year It was organized by Lutheran University, Nürnberg, Germany, in association with Chetan Dattaji Gaikwad Institute of Management Studies, from 28th to 31st March 2022.

The theme for this ISP 2022 was "Sustainability & the role of Human Services in a Global Perspective". Experts and students from various countries were invited to discuss and talk about their perspectives. Germany, Poland, South Africa, India, Spain, USA, Brazil were the countries that participated in this Summer Program. Total 9 sessions were conducted by students covering various aspects of Human Service Management like Environmental issues such as global warming, increasing waste

and pollution, depletion of natural resources, and societal issues such as health, safety, equity, and fairness, challenging existing product concepts, processes, and business models.CDGIMS students gave a presentation on Economic sustainability in India and how it has been achieved so far. Ms. Sakshi Chudappa explained how India has played an important role in shaping the Sustainable Development Goals (SDGs). The case study of Terrasine Restaurant was presented and an interview of Dr. Sonam Kapse was conducted by Ms. Manaswi Sawant."

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Following activities are planned for the academic year 2022-23

1. Planning of NAAC accreditation for the second cycle

2. International Conference at the institute level

3. Preparation of NBA accreditation for MBA Course.

4. Increase the number of PhDs, PhD guides.

5. Increase research papers in SCOPUS/ SCI/ UGC indexed journals every year

6. Increase number of patents, copy rights, research funding, sponsored projects, internships

7. To strengthen the alumni connect

8. Establishment of career guidance club.

9. Increase participation in co-curricular, extra-curricular activities at national and international level

10. Motivate faculties to attend professional development programs/faculty development programs (Minimum one week)

11. Motivate faculties towards E-content development

12. To explore activities under Make It Happen-Invention, Innovation and Incubation Center

13. Skill development programs for MBA students

14. Student certifications as per MBA specialization Program