



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	RASHTRIYA SHIKSHAN MANDAL'S CHETAN DATTAJI GAIKWAD INSTITUTE OF MANAGEMENT STUDIES
Name of the head of the Institution	MILIND AUDUMBAR KULKARNI
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	020-25453489
Mobile no.	9822323069
Registered Email	info@cdgims.com
Alternate Email	director@cdgims.com
Address	25 Karve Road, Pune.
City/Town	PUNE
State/UT	Maharashtra
Pincode	411004

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>private</b>
Name of the IQAC co-ordinator/Director	<b>Dr.Atul Kapdi</b>
Phone no/Alternate Phone no.	<b>919822323069</b>
Mobile no.	<b>9225500786</b>
Registered Email	<b>director@cdgims.com</b>
Alternate Email	<b>info@cdgims.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://cdgims.com/">_https://cdgims.com/_</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://cdgims.com/syllabus-exam-pattern/">https://cdgims.com/syllabus-exam-pattern/</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>2</b>	<b>B</b>	<b>2.09</b>	<b>2019</b>	<b>01-Apr-2019</b>	<b>31-Mar-2024</b>

<b>6. Date of Establishment of IQAC</b>	<b>09-Feb-2017</b>
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<b>7. Internal Quality Assurance System</b>		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Regular meeting of Internal Quality</b>	<b>14-Feb-2020 1</b>	<b>10</b>

Assurance cell (IQAC)

```
L::asset('/', 'public') .'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. $instdata->upload_special_status))}
```

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1) Updation in Internal Examination Pattern 2) Add on Certification Program 3) Initiation of 360 Degree Appraisal system 4) LMS ICT Upgradation Using N Computing 5) Updated Smart Class room imitative

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Improving teaching learning process	Organized FDP for faculty • Faculty participated in activities related to Pedagogy techniques. • University examination results

Industry Institute interaction	<ul style="list-style-type: none"> <li>• Industry visits were organized for specific subjects.</li> <li>• Association with various agencies related to the disciplines.</li> <li>• Developing social projects.</li> </ul>				
Increased training and placement activities	<p>Number of students placed is significantly increased.</p> <ul style="list-style-type: none"> <li>• Companies visiting the campus for interviews are increased.</li> <li>• New companies are entering the campus for placements.</li> <li>• Students opting for higher education have increased.</li> </ul>				
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">IQAC</td> <td style="text-align: center;">24-Feb-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC	24-Feb-2021
Name of Statutory Body	Meeting Date				
IQAC	24-Feb-2021				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	19-Feb-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Learning Management System Vrudhhi ERP is an online Management Information System of Rashtriya Shikshan Mandal's Chettan Dattaji Gaikwad Institute of Management Studies, 25 Karve Road Pune. This system is meant for various stakeholders like management, faculty, students, parents and Management. IT tools and resources available:</p> <p>Eresources and techniques for ICT: Open Office, Gsuite, Websites, Videos, ebooks, JGate Management e journal Database</p> <ol style="list-style-type: none"> <li>1. NDIL (National Digital Library of India):</li> <li>2. Rare Book Society of India:</li> <li>3. the Bhandarkar Oriental Research</li> <li>4. Directory of Open Access Journals</li> <li>5. Project Gutenberg (PG):</li> <li>6. The Archaeological Survey of India:</li> <li>7.</li> </ol>				

Shodhganga: 8. PDF Drive: 9. NPTEL: Google drives, PC's, Mike, Speaker, Skype, CD Reader/ Writer, Digital Cam/Recorder, Scanner, Intranet, Pen drive (personal), CCTV, Laptop, Slide changer, Projector, Screen, Speaker, Sound System. E resources and techniques used for information digitization with help of ERP, Library Project reports bank at CDGIMS.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Chetan Dattaji Gaikwad Institute of Management Studies (CDGIMS) offers two years of full time MBA program affiliated to Savitribai Phule Pune University (SPPU) and approved by AICTE. As per new syllabus 2019 pattern, this program offers specializations like Finance, Human Resource, Marketing, Business Analytics and Operations as major specialization and Healthcare, Agricultural, Tourism and Hospitality as minor specialization. The syllabus and guidelines are laid down by the SPPU. At the beginning of each academic year the SPPU provides circulars regarding Commencement date of the semester, End date of the semester, Online examination dates, Viva-voce examination dates, End examination dates and Holidays. For effective curriculum delivery, the details of SPPU circular are communicated to the Academic Head and Director of the CDGIMS. With these inputs the Academic Head and Director prepares the Academic calendar before the commencement of every academic year, In accordance with academic calendar of SPPU. The academic activity planner is communicated to all stakeholders. Proposed agenda of the institute like workshops, seminars, conferences, industrial visits, guest lectures, curricular and extracurricular activities are included in academic planner. Director and Academics Head allocate the theory and concurrent evaluation of courses to the teaching faculties, which is based on their expertise and choice. The MBA class coordinators of CDGIMS prepares the subject timetable for class as per the guidelines provided by SPPU. The schedules of sessions are displayed time to time on common notice board and uploaded on college website. The same copy of schedule is provided to all concerned subject teachers. Implementation of Plan Before the beginning of the semester all teaching faculties prepare a lesson plan of their respective subjects for proper curriculum implementation. The teaching and course plan are approved by Academic Head before the commencement of the semester. All teaching faculty member maintains course file of their respective subjects. The course file includes subject syllabus, teaching plan, class timetable, academic calendar, subject notes, printed copies of power point presentation and transparencies, question bank, previous university question papers, model solution, result analysis of respective subject, list of assignments along with pre requisites of the course and content beyond the syllabus. The Academic Council Committee evaluate the course file with the help of concerned senior subject teacher and Academic Head. Within every fifteen days the Academic department monitors the day to day activities and ensures the effective execution of timetables and planner. If the academic department finds any gap in execution of schedule and planner it conveys to the Academic Head for the necessary action. Appropriate decision regarding requirement of books, journals and e-books takes place in meeting conducts by the library committee.

The online system is implemented in a library for transactions of the books. Faculties of CDGIMS are allocated as Guardian Faculty Member (GFM) for students. All GFM address non-academic issues of students with the help of Academic Head. The academic performance of students is continuously monitored by conducting internal examination, assignments and presentations during the semester. Remedial and revision classes are conducted for the students having

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
1002 Micro Analysis of Financial Statements- a UNIQUE Workshop	NA	01/01/2020	1	Employability	Analytical Skills
1011 Spoken Spanish for Agriculture Students	NA	16/08/2019	1	Employability	Communication Skills
1012 Technical and Fundamental Analysis of Stock Market	NA	01/01/2020	1	Employability	Analytical Skills

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	2019	01/07/2019
<a href="#">View Uploaded File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	MANAGEMENT	01/07/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	141	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
<a href="#">View Uploaded File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
<a href="#">View Uploaded File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) CDGIMS regularly collects feedback from its stakeholders. This includes students, teachers, employers, alumni and parents. Feedback from CDGIMS stakeholders is taken, analyzed and utilized for overall development of the institution. The analyzed feedback is applied for the development of following departments. a. Academic Development Stakeholders observe the work culture of CDGIMS which help students in improving self-discipline self-motivation. They voted that curriculum is developing overall personality of students. Students find the evaluation process is fair unbiased. They also find the feedback mechanism is fair and transparent to redress their problems. b. Development in Teaching and Learning As per the feedback received form stakeholders, faculties are asked to include more application based approach and real life examples in their teaching methodology. IQAC discusses and confirms the importance of assignments in overall academic development of students and suggests to take decision according to its importance. Faculties are instructed to discuss more real time business case studies with students and encourage them to make more application-based projects. Guest lectures are arranged and in house games are regularly conducted to build aptitude and inculcate positive attitude. Online aptitude test module is also introduced. c. Development in Research and Innovation Stakeholders have supported that CDGIMS is having healthy and conducive environment for research. Teachers have agreed that institute provides adequate opportunities and support for upgrading skills qualifications. They are satisfied with freedom provided by management to adopt new techniques or strategies of teaching. Faculties are encouraged to undertake academic and applied research projects. Faculties are also mentioned to write research paper and publish them in various conferences and seminars. d. Infrastructure Development Stakeholders of CDGIMS have agreed that the healthy and conducive environment in campus had helped for enhancing their confidence level. They also agreed that infrastructural facilities available at CDGIMS are optimum and satisfactory. e. Development under Student Progression To encourage students for participating in various academic activities, parents' suggestion were accepted and institute has started updating respective parents about all academic activities. To improve the competency of students, the institute has started providing value addition training programs. Students are encouraged to participate in Business Plan competitions, inter-college competitions etc. Specialization based workshops are provided to students to improve industry readiness. External soft skill trainer has been appointed to provide extra

sessions for students. Provided on job the training to overcome cross-functional knowledge issues. Conducted sessions on work life balances and stress management for students. Online web portal facilities are provided to students for developing their entrepreneurial skills. The Incubation cell provides guidance on financing and legal issues. It also offers mentor-ship to students for starting new ventures.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	MAJOR Specializations: Marketing Management (MKT) 2. Financial Management (FIN) 3. Human Resources Management (HRM) 4. Operations & Supply Chain Management (OSCM) 5. Business Analytics (BA) MINOR Specializations:1. Rural & Agribusiness Management (	120	70	65

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	0	65	0	10	10

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	12	14	7	3	4

[View File of ICT Tools and resources](#)



**2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)**

The institute has Strong Academic mentoring scheme in place. The Mentor-Mentee ratio in the Institute is 1:06 each faculty acts as a mentor. A batch of 5-7 students is allocated to each faculty in an academic year. Mentors provide support and guidance to mentees having difficulties in learning due to social, emotional or behavioral problems. Mentor keeps all record of the allocated students to know the academic and socio-economical Background of the students. The record consists of personal information, academic record, and his /her overall progress in curricular and co-curricular activities. Mentors help the mentees in meeting essential academic requirements the students interact with the faculty at least once in a week. In case of medical problem or absentee, student communicate to his/her mentor. The Faculty even monitors their daily attendance and if found frequently absent, the reasons are found out and proper counseling is provided to ensures academic progress. The progress and observations are conveyed through telephonic conversation, SMS, email and personal meeting with parents of the students regularly in order to resolve issues if any. A parent teacher meet is also arranged the purpose of this meeting is to develop cordial relation and to build trust with students the faculty also and to discuss academic progress of all mentees and issues related to it. All the above faculty were involved personally to help students on all fronts, these meeting proving very beneficial to students. The major role of faculty is to encourage students to attend the classes regularly and stay focused to achieve their academic goals. Mentors keep track of the performance of the mentee and help them upgrade the skills if anything under performed. It is the responsibility of the mentor to keep the parents updated regarding the performance and attendance of their mentee by regularly communicating with them. The Institute has also appointed professional counselor to address the personal, psychosocial and other problems of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
183	12	1:15

**2.4 – Teacher Profile and Quality**

**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	10	2	0	4

**2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )**

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	MAHARASHTRA	Nill	NA

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**2.5 – Evaluation Process and Reforms**

**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	01	semester	Nill	Nill

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**2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)**

The revised MBA Curriculum 2019 builds on the implementation of the Choice

Based Credit System (CBCS) and Grading System. The curriculum takes the MBA programme to the next level in terms of implementing Outcome Based Education along with the Choice Based Credit System (CBCS) and Grading System. The Institute strictly follows all major reforms initiated by SPPU. The Institute Examination Officer takes care of all the examinations and evaluations as per The Savitribai Phule Pune university schedule. The SPP University has introduced Major and Minor Specialisation format from MBA II Semester onwards Semester wise pa PG program. Continuous Internal Evaluation (CIE): Apart from SPPU (Savitribai Phule University of Pune) examination, the Institute insists department to conduct unit wise test. Taking that practice forward, subject teachers schedule internal tests and prepare assignments to aware student with university examination. As Institute has adopted, all internal assessment and co-curricular activities are mapped with Course Outcome, Program Outcome and PSO. For regular evaluation of student, following tools are used Tutorials Mock online examination Unit wise test and assignment, Quizzes The internal assessment helps the faculty to know the performance of the students and attainment level of each course. The achievement of course outcomes is evaluated by direct methods such as tests, assignments and seminars. The course teacher gauges the attainment of course outcomes, which in turn contribute to the attainment of program outcomes. If overall attainment is not good then corrective actions are taken to improvise it in next cycle. Continuous evaluation of internal assignment is done and performance is monitored on regular basis. Seminar/assignment/ Mini projects are conducted for each course and evaluated. Student participation in co-curricular activities like seminar, paper presentation, mini projects, case study solving helps the teacher to reach on conclusion. Effective communication analysed during seminar and presentation assures fulfillment of the course objectives and outcomes. The academic progress is closely monitored by faculty, mentor regularly.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution adheres to the academic calendar prescribed by the University for Commencement of semester, conducting university exams and all external evaluation processes. The coordinator with the help of MBA faculties prepares the institute academic calendar by considering the academic calendar provided by SPPU. The calendar is prepared for MBA with all subjects and Specialisation before the commencement of academics office coordinator communicated all the information to each department. The respective Specialisation faculties and Coordinators prepare the departmental Specialisation wise academic calendar, which is in line with the institute calendar. The calendar is uploaded on the institute website for ready reference to all. The dates of exam, oral, submission, sport, industrial visit, gathering, festival holidays and all activities are taken into consideration to finalize department calendar. Sometimes, activities are postponed due to some practical problems, these activities are planned separately in free slots or arranging extra session on Saturdays. Commencement of classes at the institute in all departments is scheduled according to the affiliated university Semester Schedule Monthly attendance record of every student is generated in every month. Appropriate warning/action is taken against defaulters. Two class tests per semester are conducted. Academic Director Meeting with faculty is scheduled twice in a semester to discuss and resolve student's problems. Seminar/case study related activities are scheduled regularly in a semester. Remedial classes for learners who need extra practice are also scheduled during the semester. Student's feedback is taken two times in a semester. Display of final attendance record provisional detention list of students is displayed in the last week of semester. <http://www.cdgims.com/Academic-Calendar>

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://old.cdgims.com/eCraft-user-editor/cdgims-com/image/2\\_6\\_1.pdf](http://old.cdgims.com/eCraft-user-editor/cdgims-com/image/2_6_1.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA	MBA	HR, FINANCE, MARKETING, AGRIBUSINESS MGMT, OPE,SUPPLY CHAIN MGMT,IT	183	165	90

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://old.cdgims.com/eCraft-user-editor/cdgims-com/image/2\\_7\\_1.pdf](http://old.cdgims.com/eCraft-user-editor/cdgims-com/image/2_7_1.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Null	0	0	0	0

[View Uploaded File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Social Entrepreneurship - Healthcare Applications for Suryanamsakar and Elderly care	MBA	04/03/2020
Cyber Security Awareness for future Entrepreneur	MBA	15/02/2020
Startup New Venture Management Workshop	MBA	07/01/2020
Managing your finance in current time (Covid-19 situation)	MBA	09/05/2020
International Summer School 2020 - on Healthcare Business	MBA	25/05/2020

Management		
Mutual Fund Investment	MBA	10/10/2019
International Workshop on Protocol writing in Clinical Trial Management	MBA	04/11/2019
National Conference - Anveshanam-3 - Research Innovations in Healthcare Business Management	MBA	05/11/2019
Healthcare Start ups Management	MBA	13/12/2019
Startup New Venture Management workshop	MBA	07/01/2020
Session on Intellectual Property rights	MBA	15/02/2020
Entrepreneurship competition - Best from waste Idea Competition	MBA	22/02/2020
FDP on Financial Planning - Technofunda Analysis	MBA	29/01/2020
Business Opportunities in Germany for Indians	MBA	04/03/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	0	0	Nil	0
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	0	00
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
<a href="#">View Uploaded File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	NIL	NIL	Nil	0	0	0
<a href="#">View Uploaded File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	0	0	0
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	00	00	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	0	0	0	0

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	00	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	0	0	Nil	Nil	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	0	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
531182	292500

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA Software	Fully	18.11.04.000	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Nil	0	0	0	0	0	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	0	0	Nil

[View File](#)

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	1	1	2	1	1	1	60	0
Added	0	0	0	0	0	0	0	0	0
Total	100	1	1	2	1	1	1	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="https://cdgims.com/">https://cdgims.com/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	5.78	5	8.42

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Maintenance Procedure: Chetan Dattaji Gaikwad Institute of Management studies (CDGIMS) maintains physical and academic facilities for effective teaching and learning. The computer systems and other sensitive equipment (servers, Projectors, Printers, Scanners, photocopy machines, Bio-metric machines) are provided with generator backup system to avoid any damage during power outages. CDGIMS provides UPS backup to server and some Important machines. CDGIMS has installed 20 KVA generator and UPS The institute has provided sufficient generator, enough batteries for backupa connection to ensure safe power source. The UPS batteries are regular checked. The servicing of diesel generator is done twice in a year for effective functioning The institute has entered into on annual maintenance contract. SOP for new purchase Submission of requirement in the form of a proposal. Evaluation by Management Committee. Approval by the Academic Director. Call for quotations and

verification of prices and availability of the items. Approval from the Management. At the end of financial year stock verification is undertaken for various departments and a detailed report is compiled. Based on this policy the perspective plan for the maintenance, repair, writing off and purchase of relevant infrastructure facilities is formulated. CDGIMS follows a standard operating procedure for maintenance of the instruments and equipment. SOP for maintenance and repair: 1. Anyone in need of repair and maintenance work registers their complaint in the office giving the details of the maintenance required. 2. The office then informs of the requirements to the registered vendor 3. Technician visits the site and completes the maintenance as required. 3. Head of IT department signs after the Job Completion. 4. Bill is generated and processed through the concerned authorities and forwarded through for final payment. (Entered in to annual Maintenance Contracts for computer related repairs and maintenance, Drinking water cooler maintenance, power backup systems, fire extinguishers and pest control of the Building. The institute maintenance policy and procedure is applicable to usage of both Physical Academic and the support facilities. The physical facilities include classrooms and computer labs etc. The Institute classroom infrastructure is regularly used by institute during its teaching schedule and after the semester period is over it is made available for conducting the exams of SPPU. The maintenance and classroom cleaning responsibility is shared by the administrative staff and housekeeping staff appointed by the institute. The institute has appointed the separate housekeeping staff to clean and maintain toilets The institute has adequate number of the computers with internet connections and the required utility software's at all working places such as office, library, placement cell, staff rooms etc. Every year The institute renews the all software like Microsoft, Tally. The computer lab has LAN and internet facility open for the students according to their lecture schedule. All the office computers are also connected through the LAN which makes work easier and systematic. LAN facility is available on library computers along ERP software. Every faculty and staff has computer with internet at their desk. The institute website is maintained and updated regularly.

<https://cdgims.com/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	0	0

[View File](#)



5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	0	0	0	0	0
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nil
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
Nill	Nill	Nill	Nill	Nill	00	Nill
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Academic Student Bodies: Students are a part of various Academic Committees as well as Co-Curricular Committees. With the help of these academic committees, student can place their feedback related to teaching-learning method, gap identification in the syllabus, feedback about academics and Infrastructure etc. Apart from this students are also a part of following Mandatory Committees such as: Anti-Ragging Committee Sexual Harassment Prevention Committee( Internal Complaint Committee) SC/ST OBC Cell Student Redressal Grievance Committee The above Committee meetings are conducted once/twice a year. The Committee ensures that the students are briefed about their rights as well as roles and Responsibilities. Also Various awareness lectures are conducted to understand the duties and Rights of students. The Committee meetings can also be conducted at once if any such situation rise. We have an Entrepreneurship and Incubation Cell 'Navaparivartanam' under which various activities are taken to promote Entrepreneurship events such as Agri Bazaar. Under Various Committees, we conduct various Guest Lectures, and Awareness Activities where students represent and Coordinate all the Activities. We also have a placement Committee which ensures that the students are groomed on Aptitude skills and Soft Skills. These Students Representatives coordinate all Campus Drives conducted at the Institute and trace new opportunities. The Library Student representatives takes care of availability of books in the Institute's Library, organizes different activities like Book Fair, Promotes Library Utilisation and also celebrates various Library Activities such as Reading Day Celebrations. Cultural and Sports student representative actively participate and coordinate cultural event 'Rhythm' which is conducted each year. Also Students ensures that they participate in various Inter Collegiate Competitions.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institute has Registered Alumni Association, Alumni association conducts various activities, Conducts Alumni Meet every year. Guest Lectures, Seminars, Industrial visits are organised by the Alumni students for the Regular students for guiding them for placement and Competitive exam

5.4.2 – No. of enrolled Alumni:

12

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

1) Annually one meetings of Alumni members to be conduct. 2) Alumni involvement in training placement activities. 2) Agenda includes Planning of co-curricular activities of alumni for All student. 3) Alumni involvement in teaching learning as well as Co-curricular Activities.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To have comprehensive governance, organization follows decentralized approach. The institute refined and defined activities to promote participative management. Faculties are part of the decision making system related to academics. Absolute freedom is given to the faculties to decide about the activities to be conducted in the academic year. Faculties decides courses or workshop related to their specialization subjects. The institute empower faculties to adopt teaching learning methodology. Faculties with students participate in research activities. Faculties can take decisions regarding research work related to their area of teaching. They can ask to students to contribute in research work. For enhancing the participative management library activities are conducted by involvement of all students and faculties. Library staff member has freedom to decide the initiatives to be taken for library and implement it according to the convenience. Library staff member can quote for the budget and it will be discussed and sanctioned through CDC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Examination and Evaluation: The institute conducts online examination and external examination as per the schedule of SPPU. The institute is strict about the fair conduction of examination. Internal examination gets conducted in such a way that it will help students to score in SPPU external examination. The evaluation is done with several methods like class test, assignments, individual and group presentations. Special classes of aptitude and soft skills training programs are arranged for students.
Teaching and Learning	Teaching and Learning: Institute adopts teaching learning methodology as per the syllabus designed by Board of Study of SPPU. All teaching faculties makes use of ICT during execution of curriculum. Faculty uses audio-visuals, projectors as teaching aids. More emphasis is given on student's understanding about the subject. E-books, e-journals are made available to students for online learning.
Admission of Students	The institute is affiliated to SPPU and approved by All India Council of Technical Education, DTE and Government of Maharashtra. DTE conducts entrance examination and admissions are executed by Government of Maharashtra, DTE through online centralized admission

process based on student's merit.  
 Admissions at institute level are invited through advertisement in newspaper. The institute is a facilitation center for document verification of students who are the aspirants of MBA to take admission

Industry Interaction / Collaboration

The institute is highly connected with many industries through active MOUs . These MOUs are specially done to make our students Industry Ready. Placement cell and other internal committees coordinates activities like industrial tours, guest lectures, collaborative research, conferences, workshops, induction program, HR Interactions, Participation in Inter and Intra College Competitions etc .These activities bring together industry experts, faculties and students on one single platform. Industry representatives are part of IQAC to plan strategies for upcoming business challenges. Additional skill enhancement certifications and programs are arranged to reduce gaps between industry requirements and academic offerings. Entrepreneurship cell and incubation center also helps to strengthen industry relations. All students complete summer internship in different industries to get hands on training. Many Students get opportunity to complete their Internship Programs Internationally

Human Resource Management

The institute follows the norms of Savitribai Phule Pune University for staff selection. Institute provides training programs for teaching and non-teaching staff for their all round development. The institute promotes teaching staff for research work. The institute takes care of faculty and staff welfare by providing facilities for the well-being of employees.

Library, ICT and Physical Infrastructure / Instrumentation

In order to implement the plans and achieve desired goals, the Institute has created an adequate infrastructure in terms of state of the art computer labs, Fully digitized library equipped with print and digital resources, language lab, faculty rooms, classrooms and Seminar Halls with Audio Visual Facility. The entire campus has Internet facility with dedicated lease line. The Institute has facilities like photocopy machine, Stationary store,

	ATM within the campus. The Institute is keen on creating and maintaining environment which is conducive for learning. Additional Cafeteria and Auditorium is available in new building just 20 meters away from our building
Research and Development	<p>The institute is keen to promote research work and output for faculty and students. Students are engaged in intensive research work along with the Research Cell, Faculty Projects and industry research. Constructive efforts have been taken for proper research outcomes. Institute is indulge in International collaborative research with Hannover University and Lutheran University, Germany. These research projects help students to gain first hand research experience in renowned field. The Institute has stated code of ethics. Anti-plagiarism software is used to avoid conflict of interest.</p> <p>Industry sponsored research is undertaken by students and faculties. Apart from these, Practical training of Data Analysis and Scientific research have been arranged for students and staff.</p>
Curriculum Development	<p>Curriculum Development: The institute is affiliated to SPPU. As per the syllabus of SPPU institute plans the academic calendar. All teaching faculty members prepare for their courses as per the syllabus pattern and guidelines of SPPU. Faculty members provides students all study material i.e. notes, PPT's, question bank. Proposed agenda, curricular and extracurricular activities are included in the academic calendar. Academic director monitors the smooth functioning of the curriculum development.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The institute has implemented Tally software for smooth functioning of accounting. All the transactions are recorded in this software.
Student Admission and Support	ERP is implemented in the institute. Admission record, students details, students attendance, students scholarship status are recorded in the ERP. The training for using this ERP was given to all teaching and non-teaching staff.

<b>Examination</b>	SPPU conducts external examination. Institute operates QPD profile for downloading question papers. The exam related work is done on university examination software.
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	Nill	Nill	Nill
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	Nill	Nill	Nill	Nill	Nill
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	7	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	1

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly Internal audit: The Director monitors cash transactions and balance in the bank account. The Accounts Officer of the Society periodically reviews bank-reconciling statements. Directorate of Technical Education, Government of Maharashtra

audits the scholarships given to Economically Backward Class students based on the utilization certificate issued by the Institute. Grants received from University, under quality improvement program (conduct of Seminars/Conferences) or Equipment grants and remuneration for the conduct of examination received from the University are audited and submitted to the University for Further Process. External Audit: Frequency of audit: Annual Scope of external audit: Income and expenditure statement, Receipt and payment account, Balance sheet, Depreciation of fixed assets, Opening and closing balance of total fees collection, salaries, fees outstanding, Professional tax, income tax, TDS and provident fund returns, Finalization of financial statements and auditor's report. External audit report is presented in CDC and it gets approved by president of society, executive director, trustee members and all other committee members. Any queries related to external audit report are resolved at the same time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parent Meet 2) Parent Feedback system 3) Student career guidance activity
--

6.5.3 – Development programmes for support staff (at least three)

Health hygiene awareness program - Soft skills training (communication) - Computer Literacy for office attendant- Health Check-up.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Skill Development Programs to enhance the placement activities 2. Collaborations with Industries 3.Encouraging faculties and students for Research work
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC			participants
Nil	NIL	Nil	Nil	Nil	0
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2020	08/03/2020	23	21
Navratri Celebrabration	29/09/2019	07/10/2019	28	30
Session on Womens Health & Safety	12/03/2020	12/03/2020	4	23
Women Empowerment Pledge taken	11/03/2020	11/03/2020	15	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the University met by the renewable energy sources Total Lighting requirements Percentage Lighting through LED bulbs Percentage Lighting through other sources 23754.24 kilo Watt hour per year 1177.92 kilo Watt hour per year 22576.32 kilo Watt hour per year 100 4.968 95.032 100 0.73 Kilo Watt Per hour 99.27 kilo watt hour per year 11399 KWhr Per Year</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Nil	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
Nil	Nil	Nil	Nil	00	Nil	Nil	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Students and faculty	21/06/2019	Consists of details of the institute. Its institution, working, details of various departments, faculty with their areas, various cells at the institute. It consists of the disciplines, rules and code of conduct to be followed at the institute.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five) 1. Activity: Cracker Free Diwali Awareness Campaign CDGIMS organized Cracker Free Diwali Awareness Campaign on Monday, 23rd October 2019, from 11.00 am to 12.00 am. Students and staff of CDGIMS walks for to share the true essence of festivals in our lives and create awareness on the harmful effects of bursting firecrackers. Students organized rally from CDGIMS campus to Nalstop and vice versa to request citizens to say no to fire crackers and aspire for pollution free Diwali for making joyful festival. 2. Activity: Breathe Life Road Safety Awareness Campaign CDGIMS organized Road Safety Awareness Campaign on Monday, 23rd October 2019, from 10.00 am to 11.00 am. The purpose was to support moral duty to follow road safety rules. Displaying posters and placards, over 80 students and faculty members of CDGIMS took part in a campaign on Ayurved Rasashala signal to create awareness on road safety. 3. Activity: Diwali celebration CDGIMS organized Diwali Celebration Event on Tuesday, 24th October 2019, from 3.00 pm to 4.00 pm. The purpose was to support a cause of eco-friendly product made by specially abled persons. CDGIMS distributed 200 eco-friendly clay diyas to students and staff. The aim of rejoicing this event was to support livelihood of people with disabilities and ensure that they have an earning to live independently. It definitely strengthened the bonds among the specially abled people and created respect for their ability which is stronger than disability. 4. Tree Plantation: A tree plantation programme was observed In CDGIMS on the world environment day. Ex Director Dr Rajendra Huparikar CDGIMS was present as chief guest. The programme was inaugurated by planting a sapling by Dr Huparikar. Dr Atul Kapdi Academic

Director in his short speech told the staff members about the importance of the day and the need for tree plantation. Saplings were planted in different parts of the Institute. The Teaching Non-Teaching members took initiative for the great Cause. 5. Ban on Plastic in the campus premises: CDGIMS starts drive against the plastic with their "plastic-free campus" campaign. Under the campaign save environment, CDGIMS decided to ban plastic in college premises. The campaign aims to cut down the use of single used plastic and support govt. of India's under 'Swachhata hi Sewa program'.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Activity : Readers Club ( Vachan Katta) Introduction: It is observed that students do not read books other than curricular study material. Hardly any student is found, who has read five extra-curricular books. In short, the present generation of students lacks in literacy competencies. In view of this fact, it was decided to initiate 'Readers Club (Vachan Katta)' activity in order to inculcate and develop basic language skills among the students. RSM's Chetan Dattaji Gaikwad Institute of Management Studies Library committee took initiative of Readers Club (Vachan Katta). Objectives: • To inculcate and develop reading habit among the students in the college. • To acquaint the students with methodic reading skills • To build confidence to be at ease not only professionally but also socially. • To create a common platform for the art expression and presentation • To provide the students with an opportunity to interact with the readers and literacy personalities from the neighborhood. The aim behind this innovative practice/activity is to stimulate habit of reading different materials such as short stories, letter, novels, fictions, non-fiction, etc. Along with developing reading skills the participants were expected to experience free exchange of thoughts with writers and critics from the different area. Among other intended outcomes, we included developing Stage-daring, self-confidence and creativity. Practice : It was decided that "Readers Club (Vachan Katta)" would be held on alternate Wednesday from 1.00 p.m. to 2.00 p.m. First informal meeting of Readers club was held on 12 Feb 2020 at 1.00 p.m. at CDGIMS Library. Director Prof. Dr. Milind Kulkarni, Dr. Atul Kapdi, Teaching, Non-teaching members and students were present. There were 23 participants for the meeting. Librarian Mrs. Devayani Kulkarni welcomed all readers and briefed about the activity. Dr. Atul kapdi shared his views highlighted the importance of reading in one's life. Library committee members explained the idea of readers club its promotion to reach out to many students. Participants welcomed this activity and voluntarily expressed their views. Students shared some experiences with books, reading, cinemas, literature, etc. Theme 'Autobiography' was decided for the discussion in the next meeting. Refreshment was served to all participants. A small diary was gifted to all as a token of appreciation. This meeting was concluded at 2.30 p.m.. Participant was satisfied with the initiative of Readers Club. 2. A Report on Indo German Collaborative Activities February- 2020 And International Women's Week 2020 Faculty and students of Lutheran University, Bavaria, Germany visited Chetan Dattaji Gaikwad Institute of Management studies from 4 March to 10 March 2020. Under this Program, following activities were conducted. 1. 4th March 2020 - in the first half, Prof. Uwe Kaspers conducted a session on "Opportunities Processes to start business in Germany for Indians". In this session, he explained various opportunities as well as rules regulations to be completed in Germany. This session was interactive from the beginning and very well received by the students. 2. 4th March 2020 - in the Second half, Interactive session of Mr. Shiva Jawalagi and Mrs. Anupama Jawalagi was organised. This session was based on Social Entrepreneurship. Mr. Shiva Jawalagi is a co-founder of Nimbus Inc. USA, which was later acquired by Google. He explained the Health Science and Mobile application with Data analytics. Mrs. Anupama Jawalagi Also made

emphasis on various health related mobile applications and its use in daily life. Two prominent application i.e. Sunups and Sherpa were explained in detail to the audience. 3. 5th March 2020 - in the first half of the day, joint presentations of German students and CDGIMS students were organised. These presentations were very much interactive and participative. 4. 5th March 2020 - in the second half of the day, German Students with CDGIMS faculty visited the Rehabilitation Center "Muktangan". At Muktangan, Mr. Nihar Hasabnis (Muktangan Co-ordinator) helped us to conduct this visit very smoothly. He explained the journey of Muktangan from start to the end. He also answered queries of German students regarding modus operandi. 5. 6th March 2020 - in the first of the day, in the first half of the day, joint presentations of German students and CDGIMS students were organised. These presentations were very much interactive and participative. 6. 6th March 2020 - in the second half of the day, German students along with CDGIMS students and Faculty, visited, St. Andrews College of Nursing. This is considered as a one of the heritage college of Pune. Staff of St. Andrews College welcomed everyone. Later tour of the various important sections of the college was given to all the visitors. This includes Biology lab, Library, classrooms, auditorium and their new hospital which is under construction. Many students also attended the ongoing class of anatomy. 7. 6th March 2020 - CDGIMS signed the MOU with Lutheran University for extension of collaborative activities. While signing the MoU, Hon. President of RSM, Dr. Puranik Sir, and Hon. Treasurer of RSM, Dr. Gangal Sir, and Executive Director of CDGIMS, Dr. Rajendra Huparikar Sir and Academic director of CDGIMS, Dr. Atul Kapdi along with Prof. Uwe Kaspers were present. 8. 7th March 2020 - all the visitors with CDGIMS Faculty visited Krishna College of Nursing, Karad. This was a good experience for German students to understand the Indian Nursing College and Medical College. They visited various department of nursing and medical. Indian nurses gave particles to these German students. Later they also visited X-ray department, MRI department, Mamography Department, Intensive Care Unit and General OPD. 9. 9th March 2020 - International Women's Day was celebrated by CDGIMS with Lutheran University students and faculties. Chief Guest of this event was Col. Surekha Kashyap from Armed Forces Medical College. Col. Surekha Kashyap shared her life experiences. All the CDGIMS women staff were felicitated with gifts and flowers. This session concluded with guitar performance of Prof. Uwe kaspers. 10. 10th March 2020 - Women Empowerment Pledge - An important task in empowering women is to elevate their voices at home, at the workplace and beyond. March 8 is a day of celebration, of acclaiming the achievements that women have made through their struggles for emancipation from various bondages holding them back for long and towards equality in many spheres. However, many more significant changes are still needed, and further progress required in bringing about an attitudinal change in society for women to truly observe their special day. CDGIMS took an initiative for this and organised a Women empowerment pledge on 10 March 2020. All students and faculties participated in this activity and made it successful. 11. 11th March 2020 - Session on women's Health and safety- this session was organised for all women staff and students of CDGIMS as well as female workers of Ayurved Rasashala. Dr. Tejaswini Bhale was the resource person for this session. She mainly discussed hormone related diseases like PCOD. It was a well organised session. All the participants were very keen to understand and correlate the information with their own experience.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://old.cdgims.com/eCraft-user-editor/cdgims-com/image/7\\_2\\_1-best-practice.pdf](http://old.cdgims.com/eCraft-user-editor/cdgims-com/image/7_2_1-best-practice.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

7.3 - Institutional Distinctiveness 7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words Healthcare Management: • CDGIMS is committed to offer excellent quality education in Management. 'Inculcating Good corporate citizenship through world class management value' is the vision behind starting of the institute. • Institute is working toward the notion that corporations should look beyond just their own communities and also focus on the global community. Institute's parent body Rashtriya Shikshan Mandal is working in the field of Ayurveda Health Care especially for poor people in the society since 1923. Striving towards vision mission, MBA course of Savitribai Phule Pune University was initiated in 2009. After continued efforts, SPPU permitted the institute to start the Healthcare Management as specialization in MBA from AY 2016-17. • CDGIMS's IQAC decided to follow a strategic plan which would determine the institute's vision for the future as well as identify their goals and objectives for the organization. Promotion: CDGIMS conducted awareness workshops in around 20 undergraduate Colleges in Pune in nearby area of 200 km periphery. • Execution: The institute commenced Healthcare Management as a specialization for MBA from A Y 2016-17. Facilities: CDGIMS is having strong team of highly qualified well experienced faculties to train these students. Institute is fully equipped with state of the art infrastructural facilities to support advance level learning environment. • Events Conducted : Guest Lectures: Institute conducted Guest lectures specifically for Healthcare students to enhance educational experience on the topics like International Regulatory Affairs, Ethics Committee and Neuroscience in Marketing Research. • Conference: Every year , CDGIMS conducts conference named 'Anveshanam ' in the area of Healthcare Business Management. Eminent speakers were invited from different segments of Healthcare Business to conduct sessions of on various aspects of management. • Outcome: Number of students is increasing who wish to pursue PG in Health Care Management. Faculties from Hannover University, Germany visited in the month of January 2019. Faculty and students from Nuremberg University pursuing Healthcare Management visited institute in Feb 2019, under students faculty exchange program of BAY-IND. Dr. Atul Kapdi is associated with CANDIPHI as Senior Medical Advisory Consultant. CandiPhi health platform has the singular objective of being able to monitor a person's health in real-time. Dr. Mrs. Tejaswini Bhale ( Alumni) is associated with the application Nadi Tarangini as a project consultant, which is startup venture in Healthcare. CDGIMS have a MOU with Hannover University and Lutheran University Germany. Under student exchange , Ms. Snehal Valse and MS. Eisha Bobade attended the ISP 2019 at Hochschule Hannover, They did their summer internship in Mediconomics GMBH at Hannover. Under the Faculty exchange program, Dr. Kapdi, Dr. Mate and Prof. Sathe visited Hannover University and Lutheran University, Nuremberg to conduct session on Healthcare Management. • SUMMARY: With innovative and sustainable strategies, the institute has distinguished itself in healthcare management education. The journey to become leader and achieve highest standards in the chosen domain area is difficult but achievable one.

Provide the weblink of the institution

<http://old.cdgims.com/eCraft-user-editor/cdgims-com/image/7.3.1-Institutional-Distinctiveness.pdf>

## 8.Future Plans of Actions for Next Academic Year

Quality Initiatives by IQAC during the year for promoting quality Culture 1. Meeting with internal external stakeholders for Planning Implementation of Quality Policy 2019 2.Programs towards academic excellence of student's 3.Regular meeting of Internal Quality Assurance Cell (IQAC) 4.Certificication program

Training and Development Process 5. Monitoring the conduct of classes

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- 1) Updation in Internal Examination Pattern
- 2) Add on Certification Program
- 3) Initiation of 360 Degree Appraisal system
- 4) ICT Up-gradation Using N Computing
- 5) Updated Smart Class room imitative

13 Plan of Action

Achievements/Outcomes Improving teaching learning process

- Organized FDP for faculty
- Faculty participated in activities related to Pedagogy techniques.
- University examination results Industry Institute interaction
- Industry visits were organized for specific subjects.
- Association with various agencies related to the disciplines.
- Developing social projects.

Increased training and placement activities

- Number of students placed is significantly increased.
- Companies visiting the campus for interviews are increased.
- New companies are entering the campus for placements.
- Students opting for higher education have increased.

17 If yes, give a brief description and a list of modules currently operational.

Learning Management System - Vrudhhi ERP is an online Management Information System of Rashtriya Shikshan Mandal's Chettan Dattaji Gaikwad Institute of Management Studies, 25 Karve Road Pune This system is meant for various stakeholders like management, faculty, students, parents and Management.

ERP SWAYAM Departmental Library Project reports bank

8. Future Plans of action for next academic year

- Organize Career Development Program
- Enhancement in Teaching Learning by more utilization of e-learning platform LMS
- Arrange more Faculty Development Program
- Enhancement in Teaching Learning by more utilization of e-learning platform LMS
- More focus on Students Innovative projects
- Include more Skill Development program
- More Alumni interaction for development in Training Placement

MAJOR Specializations: Marketing Management (MKT) 2. Financial Management (FIN) 3. Human Resources Management (HRM) 4. Operations Supply Chain Management (OSCM) 5. Business Analytics (BA)

MINOR Specializations: 1. Rural Agribusiness Management (RABM) 2. Pharma Healthcare Management (PHM) 3. Tourism Hospitality Management (THM)

Open Office, G-suite, Websites, Videos, e-books, J-Gate, NPTEL, Google drives, PC's, Mike, Speaker, Skype, CD Reader

14 tools

8. Future Plans of action for next academic year

- Arrange more Faculty Development Program
- 8. Future Plans of action for next academic year

Considering changing business environment, more technology-enabled workforce is the need of hour. For the same following few course will be incorporated in the upcoming academic calendar.

Entrepreneurship Career Development hands on training Program with live internships Short courses for career development programs for MBA students More Alumni interaction for development in Training Placement Enhancement in teaching learning by more utilization of e-learning platform, LMS Faculty Development Programs for advanced pedagogy for teaching learning More focus on Students Innovative projects, Inclusion of more Skill Development program Marketing Research Consumer Behavior hands on training