



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | |
|-----------------------------------------------|------------------------------------------------------------------------------------------|
| 1. Name of the Institution | RASHTRIYA SHIKSHAN MANDAL'S CHETAN DATTAJI GAIKWAD INSTITUTE OF MANAGEMENT STUDIES |
| Name of the head of the Institution | MILIND AUDUMBAR KULKARNI |
| Designation | Director |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 020-25453489 |
| Mobile no. | 9822323069 |
| Registered Email | director@cdgims.com |
| Alternate Email | info@cdgims.com |
| Address | 25 Karve Road, Pune |
| City/Town | PUNE |
| State/UT | Maharashtra |
| Pincode | 411004 |

| 2. Institutional Status | | | | | |
|---------------------------------------------------------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------------------|-------------|
| Affiliated / Constituent | | Affiliated | | | |
| Type of Institution | | Co-education | | | |
| Location | | Urban | | | |
| Financial Status | | private | | | |
| Name of the IQAC co-ordinator/Director | | Dr.Atul Kapdi | | | |
| Phone no/Alternate Phone no. | | 919822323069 | | | |
| Mobile no. | | 9225500786 | | | |
| Registered Email | | director@cdgims.com | | | |
| Alternate Email | | info@cdgims.com | | | |
| 3. Website Address | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | https://cdgims.com/ | | | |
| 4. Whether Academic Calendar prepared during the year | | Yes | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | https://cdgims.com/eCraft-user-editor/cdgims-com/image/2019-03-Mar-13-Time-Table-2SEM.pdf | | | |
| 5. Accrediation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | B | 2.09 | 2019 | 01-Apr-2019 | 31-Mar-2024 |
| 6. Date of Establishment of IQAC | | | 09-Feb-2017 | | |
| 7. Internal Quality Assurance System | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | |
| Item /Title of the quality initiative by IQAC | | Date & Duration | | Number of participants/ beneficiaries | |
| Regular meeting of | | 18-Oct-2018 | | 10 | |

| | | |
|----------------------------------------------------------------------------------------------------|-------------------|-----|
| Internal Quality Assurance Cell (IQAC) | 1 | |
| Monitoring the conduct of classes | 18-Oct-2018 30 | 168 |
| Meeting with internal & external stakeholders for Planning & Implementation of Quality Policy 2019 | 18-Oct-2018 1 | 68 |

L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|--------|----------------|-----------------------------|--------|
| NIL | 0 | nIL | 2019 0 | 0 |

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Updation in Internal Examination Pattern 2) Add on Certification Program 3) Initiation of 360 Degree Appraisal system 4) ICT Upgradation Using N Computing 5) Updated Smart Class room imitative

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Increased training and placement activities | <ul style="list-style-type: none"> • Number of students placed is significantly increased. • Companies visiting the campus for interviews are increased. • New companies are entering the campus for placements. • Students opting for higher education have increased. |
| Industry Institute interaction | <ul style="list-style-type: none"> • Industry visits were organized for specific subjects. • Association with various agencies related to the disciplines. • Developing social projects. |
| Improving teaching learning process | <ul style="list-style-type: none"> • Organized FDP for faculty • Faculty participated in activities related to Pedagogy techniques. • University examination results |
| No Files Uploaded !!! | |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| IQAC | 19-Feb-2020 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

19-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Learning Management System Vrudhhi ERP is an online Management Information System of Rashtriya Shikshan Mandal's Chettan Dattaji Gaikwad Institute of Management Studies, 25 Karve Road Pune. This system is meant for various stakeholders like management, faculty, students, parents and Management. CT

tools and resources available
Eresources and techniques for ICT: Open Office, Gsuite, Websites, Videos, ebooks, JGate Management e journal Database 1. NDL (National Digital Library of India): 2. Rare Book Society of India: 3. the Bhandarkar Oriental Research 4. Directory of Open Access Journals 5. Project Gutenberg (PG): 6. The Archaeological Survey of India: 7. Shodhganga: 8. PDF Drive: 9. NPTEL: Google drives, PC's, Mike, Speaker, Skype, CD Reader/ Writer, Digital Cam/Recorder, Scanner, Intranet, Pen drive (personal), CCTV, Laptop, Slide changer, Projector, Screen, Speaker, Sound System. E resources and techniques used for information digitization with help of ERP, Library Project reports bank at CDGIMS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Chetan Dattaji Gaikwad Institute of Management Studies (CDGIMS) offers two years of full time MBA program affiliated to Savitribai Phule Pune University (SPPU) and approved by AICTE. This program offers specializations like Finance, Human Resource, Marketing, Supply Chain, Healthcare, Agricultural, Operations, etc. The syllabus and guidelines are laid down by the SPPU. At the beginning of each academic year the SPPU provides circulars regarding Commencement date of the semester, End date of the semester, Online examination dates, Viva-voce examination dates, End examination dates and Holidays. For effective curriculum delivery, the details of SPPU circular are communicated to the Academic Head and Director of the CDGIMS. With these inputs the Academic Head and Director prepares the Academic calendar before the commencement of every academic year, In accordance with academic calendar of SPPU. The academic activity planner is communicated to all stakeholders. Proposed agenda of the institute like workshops, seminars, conferences, industrial visits, guest lectures, curricular and extracurricular activities are included in academic planner. Director and Academics Head allocate the theory and concurrent evaluation of courses to the teaching faculties, which is based on their expertise and choice. The MBA class coordinators of CDGIMS prepares the subject timetable for class as per the guidelines provided by SPPU. The schedules of sessions are displayed time to time on common notice board and uploaded on college website. The same copy of schedule is provided to all concerned subject teachers. Implementation of Plan Before the beginning of the semester all teaching faculties prepare a lesson plan of their respective subjects for proper curriculum implementation. The teaching and course plan are approved by Academic Head before the commencement of the semester. All teaching faculty member maintains course file of their respective subjects. The course file includes subject syllabus, teaching plan, class timetable, academic calendar, subject notes, printed copies of power point presentation and transparencies, question bank, previous university question papers, model solution, result analysis of respective subject, list of

assignments along with pre requisites of the course and content beyond the syllabus. The Academic Council Committee evaluate the course file with the help of concerned senior subject teacher and Academic Head. Within every fifteen days the Academic department monitors the day to day activities and ensures the effective execution of timetables and planner. If the academic department finds any gap in execution of schedule and planner it conveys to the Academic Head for the necessary action. Appropriate decision regarding requirement of books, journals and e-books takes place in meeting conducts by the library committee. The online system is implemented in a library for transactions of the books.

Faculties of CDGIMS are allocated as Guardian Faculty Member (GFM) for students. All GFM address non-academic issues of students with the help of Academic Head. The academic performance of students is continuously monitored by conducting internal examination, assignments and presentations during the semester. Remedial and revision classes are conducted for the students having poor performance in these examination results.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|------------------------------------------|-------------------|
| NIL | NIL | Nil | 0 | 00 | 0 |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------------------------|-----------------------------------------------|-----------------------|
| MBA | 306 SCM Logistics Management | 02/07/2018 |
| MBA | 305 SCM Essentials of Supply Chain Management | 02/07/2018 |
| View Uploaded File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|-------------------------------------------------------|
| MBA | Management | 02/07/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 157 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| NIL | Nil | 0 |
| View Uploaded File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|---------------------------|-----------------------------------------------------------|
| MBA | Summer Internship Project | 57 |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

CDGIMS regularly collects feedback from its stakeholders. This includes students, teachers, employers, alumni and parents. Feedback from CDGIMS stakeholders is taken, analyzed and utilized for overall development of the institution. The analyzed feedback is applied for the development of following departments.

a. Academic Development Stakeholders observe the work culture of CDGIMS which help students in improving self-discipline self-motivation. They voted that curriculum is developing overall personality of students. Students find the evaluation process is fair unbiased. They also find the feedback mechanism is fair and transparent to redress their problems.

b. Development in Teaching and Learning As per the feedback received form stakeholders, faculties are asked to include more application based approach and real life examples in their teaching methodology. IQAC discusses and confirms the importance of assignments in overall academic development of students and suggests to take decision according to its importance. Faculties are instructed to discuss more real time business case studies with students and encourage them to make more application based projects. Guest lectures are arranged and in house games are regularly conducted to build aptitude and inculcate positive attitude. Online aptitude test module is also introduced.

c. Development in Research and Innovation Stakeholders have supported that CDGIMS is having healthy and conducive environment for research. Teachers have agreed that institute provides adequate opportunities and support for upgrading skills qualifications. They are satisfied with freedom provided by management to adopt new techniques or strategies of teaching. Faculties are encouraged to undertake academic and applied research projects. Faculties are also mentioned to write research paper and publish them in various conferences and seminars.

d. Infrastructure Development Stakeholders of CDGIMS have agreed that the healthy and conducive environment in campus had helped for enhancing their confidence level. They also agreed that infrastructural facilities available at CDGIMS are optimum and satisfactory. Due actions are taken to improve sanitation and hygiene within the campus. Extra water cooler and dry canteen facility has been provided. Separate lunch space facility has been provided for faculties.

e. Development under Student Progression To improve the competency of students, the institute has started providing value addition training programs. Students are encouraged to participate in Business Plan competitions, inter-college competitions etc. Specialization based workshops are provided to students to improve industry readiness. External soft skill trainer has been appointed to provide extra sessions for students. Provided on job the training to overcome cross-functional knowledge issues. Conducted sessions on work life balances and stress management for students. Online web portal facilities are provided to students for developing their entrepreneurial skills. The Incubation cell provides guidance on financing and legal issues. It also offers mentor-ship to students for starting new ventures.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------------|-------------------|
| MBA | MAJOR Specializations: Marketing Management (MKT) 2. Financial Management (FIN) 3. Human Resources Management (HRM) 4. Operations & Supply Chain Management (OSCM) 5. Business Analytics (BA) MINOR Specializations: 1. Rural & Agribusiness Management (R | 120 | 118 | 112 |

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2018 | 0 | 118 | 0 | 10 | 10 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|-------------------------------------------------|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 10 | 12 | 14 | 7 | 3 | 4 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institute has Strong Academic mentoring scheme in place. The Mentor-Mentee ratio in the Institute is 1:06 each faculty acts as a mentor. A batch of 5-7 students is allocated to each faculty in an academic year. Mentors provide support and guidance to mentees having difficulties in learning due to social, emotional or behavioral

problems. Mentor keeps all record of the allocated students to know the academic and socio-economical background of the students. The record consists of personal information, academic record, and his /her overall progress in curricular and co-curricular activities. Mentors help the mentees in meeting essential academic requirements the students interact with the faculty at least once in a week. In case of medical problem or absentee, student communicate to his/her mentor. The Faculty even monitors their daily attendance and if found frequently absent, the reasons are found out and proper counselling is provided to ensures academic progress.

The progress and observations are conveyed through telephonic conversation, SMS, email and personal meeting with parents of the students regularly in order to resolve issues if any. A parent teacher meet is also arranged the purpose of this meeting is to develop cordial relation and to build trust with students the faculty also and to discuss academic progress of all mentees and issues related to it. All the above faculty were involved personally to help students on all fronts, these meeting proving very beneficial to students. The major role of faculty is to encourage students to attend the classes regularly and stay focused to achieve their academic goals. Mentors keep track of the performance of the mentee and help them upgrade the skills if anything under performed. It is the responsibility of the mentor to keep the parents updated regarding the performance and attendance of their mentee by regularly communicating with them. The Institute has also appointed professional counselor to address the personal, psychosocial and other problems of the students.

| | | |
|------------------------------------------------|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 174 | 12 | 1:15 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| 12 | 10 | 2 | 0 | 4 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------|
| Nil | NIL | Nil | NIL |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------|----------------|----------------|----------------------------------------------------------|-----------------------------------------------------------------------|
| MBA | 01 | semester | 14/05/2019 | 13/07/2019 |
| No file uploaded. | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The revised MBA Curriculum 2019 builds on the implementation of the Choice Based Credit System (CBCS) and Grading System. The curriculum takes the MBA programme to the next level in terms of implementing Outcome Based Education along with the Choice Based Credit System (CBCS) and Grading System. The Institute strictly follows all major reforms initiated by SPPU. The Institute Examination Officer takes care of all the examinations and evaluations as per The Savitribai Phule Pune university schedule. The SPP University has introduced Major and Minor Specialisation format from MBA II Semester onwards

Semester wise pa PG program. Continuous Internal Evaluation (CIE): Apart from SPPU (Savitribai Phule University of Pune) examination, the Institute insists department to conduct unit wise test. Taking that practice forward, subject teachers schedule internal tests and prepare assignments to aware student with university examination. As Institute has adopted, all internal assessment and co-curricular activities are mapped with Course Outcome, Program Outcome and PSO. For regular evaluation of student, following tools are used Tutorials Mock online examination Unit wise test and assignment, Quizzes The internal assessment helps the faculty to know the performance of the students and attainment level of each course. The achievement of course outcomes is evaluated by direct methods such as tests, assignments and seminars. The course teacher gauges the attainment of course outcomes, which in turn contribute to the attainment of program outcomes. If overall attainment is not good then corrective actions are taken to improvise it in next cycle. Continuous evaluation of internal assignment is done and performance is monitored on regular basis. Seminar/assignment/ Mini projects are conducted for each course and evaluated. Student participation in co-curricular activities like seminar, paper presentation, mini projects, case study solving helps the teacher to reach on conclusion. Effective communication analysed during seminar and presentation assures fulfillment of the course objectives and outcomes. The academic progress is closely monitored by faculty, mentor regularly.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution adheres to the academic calendar prescribed by the University for Commencement of semester, conducting university exams and all external evaluation processes. The coordinator with the help of MBA faculties prepares the institute academic calendar by considering the academic calendar provided by SPPU. The calendar is prepared for MBA with all subjects and Specialisation before the commencement of academics office coordinator communicated all the information to each department. The respective Specialisation faculties and Coordinators prepare the departmental Specialisation wise academic calendar, which is in line with the institute calendar. The calendar is uploaded on the institute website for ready reference to all. The dates of exam, oral, submission, sport, industrial visit, gathering, festival holidays and all activities are taken into consideration to finalize department calendar. Sometimes, activities are postponed due to some practical problems, these activities are planned separately in free slots or arranging extra session on Saturdays. Commencement of classes at the institute in all departments is scheduled according to the affiliated university Semester Schedule Monthly attendance record of every student is generated in every month. Appropriate warning/action is taken against defaulters. Two class tests per semester are conducted. Academic Director Meeting with faculty is scheduled twice in a semester to discuss and resolve student’s problems. Seminar/case study related activities are scheduled regularly in a semester. Remedial classes for learners who need extra practice are also scheduled during the semester. Student’s feedback is taken two times in a semester. Display of final attendance record provisional detention list of students is displayed in the last week of semester. <http://www.cdgims.com/Academic-Calendar>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://cdgims.com/#>

2.6.2 – Pass percentage of students

| Programme | Programme | Programme | Number of | Number of | Pass Percentage |
|-----------|-----------|-----------|-----------|-----------|-----------------|
|-----------|-----------|-----------|-----------|-----------|-----------------|

| Code | Name | Specialization | students appeared in the final year examination | students passed in final year examination | |
|-------------------|------|--------------------------------------------------------------------------------------------|-------------------------------------------------|-------------------------------------------|----|
| MBA | MBA | HR, FINANCE, MARKETING, AGRIBUSINESS MGMT, OPE, SUPPLY CHAIN MGMT, IT | 168 | 129 | 77 |
| No file uploaded. | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://cdgims.com/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View Uploaded File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|-------------------------------------------------------------------------------------------------|-------------------|------------|
| Consumer NeuroScience | MBA | 10/08/2018 |
| Six Sigma | MBA | 31/08/2018 |
| Application of Cost concepts in real life by CA Pradip Thite | MBA | 01/10/2018 |
| Data Analysis and Report writing | MBA | 08/10/2018 |
| Live broad casting of AICTE - Leadership Lecture Series- by Anand Mahindra | MBA | 08/01/2019 |
| Live broad casting of MHRD Innovation Cell for Workshop on IPR for Students and Faculty Members | MBA | 10/01/2019 |
| Social Entrepreneurship in Germany by Dr. Uwe Kaspers | MBA | 14/02/2019 |

| | | |
|--------------------------------------------------------------------------------|-----|------------|
| Culture, Competitiveness and Untapped Potential | MBA | 12/01/2019 |
| Live broad casting of AICTE - Leadership Lecture Series by Dr. Anand Deshpande | MBA | 24/01/2019 |
| Financial Management - Practicle approach by CA Pradip Thite | MBA | 26/02/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View Uploaded File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View Uploaded File | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0 | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|-------------------------------------------|------------|-----------------------|--------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View Uploaded File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|-------------------------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | |
| View Uploaded File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|-------------------------------------------|----------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| View Uploaded File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|-------------------------------------------|----------------|------------------|---------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| View Uploaded File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-------------------------------------------|---------------|----------|-------|-------|
| No Data Entered/Not Applicable !!! | | | | |
| View Uploaded File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|----------------------------------------------|----------------------------------------------------|----------------------------------------------------|
| NIL | NIL | 0 | 0 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|------------------------------|
| NIL | 0 | 0 | 0 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---------------------------------------------|----------------------|----------------------------------------------------|----------------------------------------------------|
| NIL | NIL | NIL | 0 | 0 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| NIL | NIL | NIL | 0 |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab | Duration From | Duration To | Participant |
|-------------------|----------------------|------------------------------------------------------------|---------------|-------------|-------------|
|-------------------|----------------------|------------------------------------------------------------|---------------|-------------|-------------|

| | | | | | |
|---------------------------|-----|----------------------|-----|-----|---|
| | | with contact details | | | |
| NIL | NIL | NIL | Nil | Nil | 0 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|-----------------------------------------------------|
| NIL | Nil | NIL | 0 |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--------------------------------------------------|------------------------------------------------|
| 531182 | 292522 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! | |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|-------------------------------------------|---------|--------------------|
| NIL | Nil | NIL | 2021 |

4.2.2 – Library Services

| Library Service Type | Existing | Newly Added | Total |
|------------------------------------|----------|-------------|-------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|

| | | | | | | | | | |
|----------|-----|---|---|---|---|---|---|----|---|
| Existing | 100 | 1 | 1 | 2 | 1 | 1 | 1 | 35 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 100 | 1 | 1 | 2 | 1 | 1 | 1 | 35 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

35 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------|------------------------------------------------------------------------|
| 0 | 0 |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 5 | 5.78 | 5 | 8.42 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Maintenance Procedure: Chetan Dattaji Gaikwad Institute of Management studies (CDGIMS) maintains physical and academic facilities for effective teaching and learning. The computer systems and other sensitive equipment (servers, Projectors, Printers, Scanners, photocopy machines, Bio-metric machines) are provided with generator backup system to avoid any damage during power outages. CDGIMS provides UPS backup to server and some Important machines. CDGIMS has installed 20 KVA generator and UPS The institute has provided sufficient generator, enough batteries for backupa connection to ensure safe power source. The UPS batteries are regular checked. The servicing of diesel generator is done twice in a year for effective functioning The institute has entered into on annual maintenance contract. SOP for new purchase Submission of requirement in the form of a proposal. Evaluation by Management Committee. Approval by the Academic Director. Call for quotations and verification of prices and availability of the items. Approval from the Management. At the end of financial year stock verification is undertaken for various departments and a detailed report is compiled. Based on this policy the perspective plan for the maintenance, repair, writing off and purchase of relevant infrastructure facilities is formulated. CDGIMS follows a standard operating procedure for maintenance of the instruments and equipment. SOP for maintenance and repair: 1. Anyone in need of repair and maintenance work registers their complaint in the office giving the details of the maintenance required. 2. The office then informs of the requirements to the registered vendor 3. Technician visits the site and completes the maintenance as required. 3. Head of IT department signs after the Job Completion. 4. Bill is generated and processed through the concerned authorities and forwarded through for final payment. (Entered in to annual Maintenance Contracts for computer related repairs and maintenance, Drinking water cooler maintenance, power backup systems, fire extinguishers and pest control of the Building. The institute maintenance policy and procedure is applicable to usage of both Physical Academic and the support facilities. The physical facilities include classrooms and computer labs etc. The Institute classroom infrastructure is regularly used

by institute during its teaching schedule and after the semester period is over it is made available for conducting the exams of SPPU. The maintenance and classroom cleaning responsibility is shared by the administrative staff and housekeeping staff appointed by the institute. The institute has appointed the separate housekeeping staff to clean and maintain toilets. The institute has adequate number of the computers with internet connections and the required utility software's at all working places such as office, library, placement cell, staff rooms etc. Every year The institute renews the all software like Microsoft, Tally. The computer lab has LAN and internet facility open for the students according to their lecture schedule. All the office computers are also connected through the LAN which makes work easier and systematic. LAN facility is available on library computers along ERP software. Every faculty and staff has computer with internet at their desk. The institute website is maintained and updated regularly.

www.cdgims.com

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | NIL | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | NIL | 0 | 0 |
| b) International | NIL | 0 | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|-------------------------------------------|------------------------|-----------------------------|-------------------|
| NIL | Nil | 0 | ONIL |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------|
| Nil | NIL | Nil | Nil | Nil | Nil |

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|----------------------------------------------------|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2018 | 0 | 0 | 0 | 0 | 0 |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------------------------------|-----------------------------------------|
| No Data Entered/Not Applicable !!! | |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-------------------------------------------|-------|------------------------|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------------------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Academic Student Bodies: Students are a part of various Academic Committees as well as Co-Curricular Committees. With the help of these academic committees, student can place their feedback related to teaching-learning method, gap identification in the syllabus, feedback about academics and Infrastructure etc. Apart from this students are also a part of following Mandatory Committees such as: Anti-Ragging Committee Sexual Harassment Prevention Committee (Internal Complaint Committee) SC/ST OBC Cell Student Redressal Grievance Committee The above Committee meetings are conducted once/twice a year. The Committee ensures that the students are briefed about their rights as well as roles and Responsibilities. Also Various awareness lectures are conducted to understand the duties and Rights of students. The Committee meetings can also be conducted at once if any such situation rise. We have an Entrepreneurship

and Incubation Cell 'Navaparivartanam' under which various activities are taken to promote Entrepreneurship events such as Agri Bazaar. Under Various Committees, we conduct various Guest Lectures, and Awareness Activities where students represent and Coordinate all the Activities. We also have a placement Committee which ensures that the students are groomed on Aptitude skills and Soft Skills. These Students Representatives coordinate all Campus Drives conducted at the Institute and trace new opportunities. The Library Student representatives takes care of availability of books in the Institute's Library, organizes different activities like Book Fair, Promotes Library Utilisation and also celebrates various Library Activities such as Reading Day Celebrations. Cultural and Sports student representative actively participate and coordinate cultural event 'Rhythm' which is conducted each year. Also Students ensures that they participate in various Inter Collegiate Competitions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institute has Registered Alumni Association, Alumni association conducts various activities, Conducts Alumni Meet every year. Guest Lectures, Seminars, Industrial visits are organised by the Alumni students for the Regular students for guiding them for placement and Competitive exam

5.4.2 – No. of enrolled Alumni:

9

5.4.3 – Alumni contribution during the year (in Rupees) :

4500

5.4.4 – Meetings/activities organized by Alumni Association :

1) Annually one meetings of Alumni members to be conduct. 2) Alumni involvement in training placement activities. 2) Agenda includes Planning of co-curricular activities of alumni for SE to BE student. 3) Alumni involvement in teaching learning as well as Co-curricular Activities.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To have comprehensive governance, organization follows decentralized approach. The institute refined and defined activities to promote participative management. Faculties are part of the decision making system related to academics. Absolute freedom is given to the faculties to decide about the activities to be conducted in the academic year. Faculties decides courses or workshop related to their specialization subjects. The institute empower faculties to adopt teaching learning methodology. Faculties with students participate in research activities. Faculties can take decisions regarding research work related to their area of teaching. They can ask to students to contribute in research work. For enhancing the participative management library activities are conducted by involvement of all students and faculties. Library staff member has freedom to decide the initiatives to be taken for library and implement it according to the convenience. Library staff member can quote for the budget and it will be discussed and sanctioned through CDC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Teaching and Learning | 2. Teaching and Learning: Institute adopts teaching learning methodology as per the syllabus designed by Board of Study of SPPU. All teaching faculties makes use of ICT during execution of curriculum. Faculty uses audio-visuals, projectors as teaching aids. More emphasis is given on student's understanding about the subject. E-books, e-journals are made available to students for online learning. |
| Curriculum Development | 1. Curriculum Development: The institute is affiliated to SPPU. As per the syllabus of SPPU institute plans the academic calendar. All teaching faculty members prepare for their courses as per the syllabus pattern and guidelines of SPPU. Faculty members provides students all study material i.e. notes, PPT's, question bank. Proposed agenda, curricular and extracurricular activities are included in the academic calendar. Academic director monitors the smooth functioning of the curriculum development. |
| Examination and Evaluation | 3. Examination and Evaluation: The institute conducts online examination and external examination as per the schedule of SPPU. The institute is strict about the fair conduction of examination. Internal examination gets conducted in such a way that it will help students to score in SPPU external examination. The evaluation is done with several methods like class test, assignments, individual and group presentations. Special classes of aptitude and soft skills training programs are arranged for students. |
| Research and Development | The institute is keen to promote research work and output for faculty and students. Students are engaged in intensive research work along with the Research Cell, Faculty Projects and industry research. Constructive efforts have been taken for proper research outcomes. Institute is indulge in International collaborative research with Hannover University and Lutheran |

University, Germany. These research projects help students to gain first hand research experience in renowned field. The Institute has stated code of ethics. Anti-plagiarism software is used to avoid conflict of interest.

Industry sponsored research is undertaken by students and faculties. Apart from these, Practical training of Data Analysis and Scientific research have been arranged for students and staff.

Library, ICT and Physical Infrastructure / Instrumentation

In order to implement the plans and achieve desired goals, the Institute has created an adequate infrastructure in terms of state of the art computer labs, Fully digitized library equipped with print and digital resources, language lab, faculty rooms, classrooms and Seminar Halls with Audio Visual Facility. The entire campus has Internet facility with dedicated lease line. The Institute has facilities like photocopy machine, Stationary store, ATM within the campus. The Institute is keen on creating and maintaining environment which is conducive for learning. Additional Cafeteria and Auditorium is available in new building just 20 meters away from our building.

Human Resource Management

The institute follows the norms of Savitribai Phule Pune University for staff selection. Institute provides training programs for teaching and non-teaching staff for their all round development. The institute promotes teaching staff for research work. The institute takes care of faculty and staff welfare by providing facilities for the well-being of employees.

Industry Interaction / Collaboration

The institute is highly connected with many industries through active MOUs . These MOUs are specially done to make our students Industry Ready. Placement cell and other internal committees coordinates activities like industrial tours, guest lectures, collaborative research, conferences, workshops, induction program, HR Interactions, Participation in Inter and Intra College Competitions etc .These activities bring together industry experts, faculties and students on one single platform. Industry representatives are part of IQAC to plan strategies for upcoming business challenges. Additional skill

enhancement certifications and programs are arranged to reduce gaps between industry requirements and academic offerings. Entrepreneurship cell and incubation center also helps to strengthen industry relations. All students complete summer internship in different industries to get hands on training. Many Students get opportunity to complete their Internship Programs Internationally.

Admission of Students

The institute is affiliated to SPPU and approved by All India Council of Technical Education, DTE and Government of Maharashtra. DTE conducts entrance examination and admissions are executed by Government of Maharashtra, DTE through online centralized admission process based on student's merit. Admissions at institute level are invited through advertisement in newspaper. The institute is a facilitation center for document verification of students who are the aspirants of MBA to take admission.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Finance and Accounts | The institute has implemented Tally software for smooth functioning of accounting. All the transactions are recorded in this software. |
| Student Admission and Support | ERP is implemented in the institute. Admission record, students details, students attendance, students scholarship status are recorded in the ERP. The training for using this ERP was given to all teaching and non-teaching staff. |
| Examination | SPPU conducts external examination. Institute operates QPD profile for downloading question papers. The exam related work is done on university examination software. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------------------------------|-----------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------|---------|-----------------------------------------|---------------------------------------------|
| Nill | NIL | NIL | Nill | Nill | Nill | Nill |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|-------------------------------------------------|---------------------------------|-----------|---------|----------|
| NIL | 0 | Nill | Nill | 0 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 10 | 10 | 7 | 4 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|----------|--------------|----------|
| 1 | 1 | 1 |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly Internal audit: The Director monitors cash transactions and balance in the bank account. The Accounts Officer of the Society periodically reviews bank-reconciling statements. Directorate of Technical Education, Government of Maharashtra audits the scholarships given to Economically Backward Class students based on the utilization certificate issued by the Institute. Grants received from University, under quality improvement program (conduct of Seminars/Conferences) or Equipment grants and remuneration for the conduct of examination received from the University are audited and submitted to the University for Further Process. External Audit: Frequency of audit: Annual Scope of external audit: Income and expenditure statement, Receipt and payment account, Balance sheet, Depreciation of fixed assets, Opening and closing balance of total fees collection, salaries, fees outstanding, Professional tax, income tax, TDS and provident fund returns, Finalization of financial statements and auditor's report. External audit report is presented in CDC and it gets approved by president of society, executive director, trustee members and all other committee members. Any queries related to external audit report are resolved at the same time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| | | |
|----------------------------------------------------------|-------------------------------|---------|
| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Null | No | Null |
| Administrative | No | Null | No | Null |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|-----------------------------------------------------------------------------|
| 1)Parent Meet 2) Parent Feedback system 3) Student career guidance activity |
|-----------------------------------------------------------------------------|

6.5.3 – Development programmes for support staff (at least three)

| |
|--------------------------------------------------------------------------------------------------------------------|
| - Health hygiene awareness program - Soft skills training (communication) - Computer Literacy for office attendant |
|--------------------------------------------------------------------------------------------------------------------|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Skill Development Programs to enhance the placement activities 2. Collaborations with Industries 3.Encouraging faculties and students for Research work |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|

6.5.5 – Internal Quality Assurance System Details

| | |
|----------------------------------------|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------------------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Woman's Day | 08/03/2019 | 08/03/2019 | 27 | 18 |
| Debate on | 22/01/2019 | 22/01/2019 | 15 | 21 |

| | | | | |
|--------------------------------------------------------------------------------------------------------------------|------------|------------|----|----|
| Shabarimala Vderdict, decriminalisation of Homosexuality (Article 377) and amendment of adultery law (Section 497) | | | | |
| Woman Empowerment/Navratri Utsav | 10/10/2018 | 17/10/2018 | 27 | 22 |
| Kavya wachan/'ti' chi Kavita (Woman Empowerment) | 17/10/2018 | 17/10/2018 | 16 | 13 |
| Awareness campaign- Beti Bachao Beti Padhao | 25/02/2019 | 25/02/2019 | 27 | 21 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---------------------------------------------------------------------------------------|
| Percentage of power requirement of the University met by the renewable energy sources |
| Yes 35 |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|----------------------------------------------------------|--------|-------------------------|
| Physical facilities | Yes | 0 |
| Provision for lift | Yes | 0 |
| Ramp/Rails | Yes | 0 |
| Braille Software/facilities | No | 0 |
| Rest Rooms | Yes | 0 |
| Scribes for examination | Yes | 0 |
| Special skill development for differently abled students | No | 0 |
| Any other similar facility | No | 0 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|-------------------------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------|------|----------|--------------------|------------------|--------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | | |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-----------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Handbook for Students and faculty | 21/06/2018 | Consists of details of the institute. Its institution, working, details of various departments, faculty with their areas, various cells at the institute. It consists of the disciplines, rules and code of conduct to be followed at the institute. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|------------------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Conducted Drawing Competition on Theme- Save Environment Rally on Theme- Avoid Plastic Initiative taken for Environment friendly gifts - Tree saplings Frequent river Bed Cleaning Rain Water Harvesting Project Solar Installation in Process Initiated Minimum Use of paper and Maximum Use of electronic medium for communication. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. **ENTREPRENEURSHIP DEVELOPMENT CELL:** CDGIMS ED Cell is the platform to interact and link Industries and students, with a view to train the people within college throughout to produce entrepreneurs for this country. The main objective of this cell is to develop and strengthen entrepreneurial qualities in the students who are interested in starting their own business. Through the ED cell it will be possible to guide and assist prospective entrepreneurs on various aspects such as preparing project reports, obtaining project approvals, loans and facilities from agencies of support system, information on technologies, etc. It will also help to channelize the knowledge and the energy of youth towards becoming active partners in the economic development process. To work toward to bridge the gap between Industry students, CDGIMS established Entrepreneurship Development Cell. CDGIMS had conducted Induction Programme 2015 on the theme 'First Generation Entrepreneurship'. To proceed further in detail, ED cell was formed by IQAC in July 2015 - Members on ED Cell committee- ED cell Committee consists Committee Coordinator, Faculty Members, Industry Expert Students Members. Entrepreneurship Development cell was formulated in CDGIMS on July 2015. Under the ED cell CDGIMS started the Incubation center on April 2016. This Incubation center was started in association with Passion InfoTech Pvt. Ltd. Under this, efforts have been taken to motivate students about Design thinking for better entrepreneurship skills in case of Startups. - First meet up was arranged on Startup Ecosystem Overview by Mr. Prakash Sharma in May 2016. 12 potential entrepreneurs with faculty attended the session. Mr. Prakash Sharma explained the whole idea behind this incubator and also introduced some of the entrepreneurs who had started their entrepreneurship activity from this kind of incubator. Second meet up was arranged on Aug 2016 in association with PCOMBINATOR at CDGIMS. Overall 50 plus management students

attended the startup ecosystem session. - The main objective of this Incubator is to promote emerging technological and knowledge based innovative ventures that seek the nurturing of ideas from students and professionals beyond the traditional activities of Micro, Small Medium Enterprises (MSMEs). It also guide on various issues like commercial startup, Social Entrepreneurship startup and E- Startups. - The Entrepreneurship Development Cell also assists all the aspirants with mentoring, planning and execution of their start up idea into a real business. The institute has developed different MoU's with several companies like 3DMLYNKS LLP, KadKomp Systems Pvt. Ltd., Soham Dadarkar Academy, etc. - In the inception CDGIMS faced several issues in implementing ED cell practice in institute. After establishment of ED Cell, there was a still a wide gap between students Industry Experts. To bridge this gap, institute started mentor mentee system. Through this system students can take guidance on different areas and able to enhance their qualities and skills. - From the Year 2015, CDGIMS has started E D Cell in the institute for students. Many students attended the workshop taken by our institute Incubation partner i.e. Passion InfoTech Pvt. Ltd. But some students succeeded to turn their ideas into reality under the guidance of CDGIMS Events organized under ED Cell: AgriBazaar: AgriBazaar was planned to provide platform for the students to experience the Entrepreneurial skills and develop necessary life skills such as negotiations, project management, time management, resilience, imagination and confidence to make it in the real world, by gaining hands-on experience. Event has added value to the student's education, by creating more opportunities for students to become entrepreneurs. It has also allowed students to learn more than just their chosen field of study, and creates an interdisciplinary environment to work and develop in. Event was marketed by all the team members through paid Facebook campaign for three days . Which has reached close to 4000-4500 Nitizens. Handbills, Personal visits to nearby Institutes and Business Establishment, Banner and Poster Display outside the institute and nearby area have certainly helped the students to reach their target customers. Every team has done very well during the event, and was able to attract sufficient number of customers to their respective counter. Total sales turnover of the event was Rs.32109/-. - Following are some of the success stories: Following are the students who turned to become entrepreneurs and started their own business or they became a part of any venture. - Amol Jadhav (2015-17) - Priti Bhatia (2015-17) - Akash Bhaiyya (2015-17) - Dr. Tejaswini Bhale Borse (2015-17) - Adesh Kundkulwar (2016-18) - ED Cell had to face hurdles to make this activity a success. First of all it was very difficult to change the mind set of students from job Seeker to job creator. Many students were having a lack of confidence on their own capabilities and they were afraid of failure. Students did not know how to raise funds to start their own venture. There were so many doubts in their minds about fund raising sources. CDGISM's ED cell enlightened the thought process in student's minds to become entrepreneur. ED cell guided students in many aspects e.g. making of Business plan, analysis of market structure, requirement of legal documents, availability of funding from Government from Angel investors, designing of marketing sales strategy, Brand development customer services, etc.

2. HOLISTIC HEALTH EVALUATION OF MBA STUDENTS OF CDGIMS

The study examined the psychological and physical health of MBA students at CDGIMS, Pune. Precisely, the focus was on obtaining information on the psychological parameters like Depression, Anxiety, Stress and physical health of the students. - Objectives of the study were: To study the psychological parameters like Depression, Anxiety, Stress of MBA Students To investigate the physical fitness of MBA Students To suggest measures for enhancing the mental and physical health of students - Every generation of teens is shaped by the social, political, and economic events of the day. Today's teenagers are no different—and they're the first generation whose lives are saturated by mobile technology and social media. Mental health problems are very common among college students. In addition to stress related to academic

load, these students may have to face the task of taking on more adult-like responsibilities without having yet mastered the skills and cognitive maturity of adulthood. In order to understand the psychological and physical health of students studying Master in Business Administration mental and physical health check-up camp was arranged at CDGIMS. - At CDGIMS we believe in holistic development of students. Students should not only be academically strong but also mentally and physically strong. The institute for this purpose tries to evaluate students by arranging various activities like SWOT analysis, Skill enhancement sessions, etc. The institute recently arranged blood donation camp where 75 students were rejected due lower haemoglobin percentage. Anaemic conditions leads to various mental and physical problems like decrease in concentration level, anxiety, anorexia, fatigue, tiredness, etc. Keeping this in view and the feedbacks received from parents regarding changes in behavioural patterns in these students, institute decided to conduct a holistic health check-up camp for MBA 1st and 2nd year students through survey method.

The psychological evaluation of students was done through a standard questionnaire- DASS 42, which emphasizes on depression, anxiety and stress. Physical examination was done by specially designed health check-up form. The psychological and physical health survey was conducted for 140 students of MBA 1st and 2nd year students. - Parameters: Physical health - General examination: Blood Pressure (BP), Pulse, Respiration rate (RR), Height, Weight, Body Mass Index (BMI). - Systemic examination: HEENT, Cardiovascular system (CVS), Central nervous system (CNS), Respiratory system (RS), Gastrointestinal system, Genitourinary system, Endocrine system. The physical check-up revealed that 95.71 students were physical fit and only 06 students (4.29) had high blood pressure. - Psychological health status: - Depression: 71.43 students had no depression and 0.007 had extremely severe depression. - Anxiety: 60 students were having no anxiety and 7.14 had extremely severe anxiety. - Stress: 77.14 students were having no stress and 0.007 had extremely severe stress. - Collected data was based on self-reporting. Under or over reporting of behaviour might had affected the results. Due to social stigma, many students might have hidden the real facts and their feelings. We could not ask sensitive questions, which could have helped us to gain deeper understanding about depression, anxiety and stress. - The institute has therefore started in house counselling and support from parents as well as professional counsellors. The institute started Yoga and Meditation sessions, gymnasium. Mentor- mentee program is initiated to help individuals' growth. To bring awareness, the institute has celebrates various days through Guest lectures by experts industry e.g. Mental Health Day World Diabetes day, Kidney day, HIV-AIDS day, etc. - CDGIMS aims to promote voluntary non-remunerated blood donation amongst the students. Institute had organized a talk on "Need and Importance of Blood transfusion and HIV- AIDS" created a Blood donor forum.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://cdgims.com/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Healthcare Management: • CDGIMS is committed to offer excellent quality education in Management. 'Inculcating Good corporate citizenship through world class management value' is the vision behind starting of the institute. Institute is working toward the notion that corporations should look beyond just their own communities and also focus on the global community. Institute's parent body Rashtriya Shikshan Mandal is working in the field of Ayurveda Health Care especially for poor people in the society since 1923. Striving

towards vision mission, MBA course of Savitribai Phule Pune University was initiated in 2009. After continued efforts, SPPU permitted the institute to start the Healthcare Management as specialization in MBA from AY 2016-17. • CDGIMS's IQAC decided to follow a strategic plan which would determine the institute's vision for the future as well as identify their goals and objectives for the organization. Promotion: CDGIMS conducted awareness workshops in around 20 undergraduate Colleges in Pune in nearby area of 200 km periphery. Execution: The institute commenced Healthcare Management as a specialization for MBA from A Y 2016-17. Facilities: CDGIMS is having strong team of highly qualified well experienced faculties to train these students. Institute is fully equipped with state of the art infrastructural facilities to support advance level learning environment. • Events Conducted : Guest Lectures: Institute conducted Guest lectures specifically for Healthcare students to enhance educational experience on the topics like International Regulatory Affairs, Ethics Committee and Neuroscience in Marketing Research. Conference: Every year , CDGIMS conducts conference named 'Anveshanam ' in the area of Healthcare Business Management. Eminent speakers were invited from different segments of Healthcare Business to conduct sessions of on various aspects of management. • Outcome: ? Number of students is increasing who wish to pursue PG in Health Care Management. ? Faculties from Hannover University, Germany visited in the month of January 2019. ? Faculty and students from Nuremberg University pursuing Healthcare Management visited institute in Feb 2019, under students faculty exchange program of BAY-IND. ? Dr. Atul Kapdi is associated with CANDIPHI as Senior Medical Advisory Consultant. CandiPhi health platform has the singular objective of being able to monitor a person's health in real-time. ? Dr. Mrs. Tejaswini Bhale (Alumni) is associated with the application Nadi Tarangini as a project consultant, which is startup venture in Healthcare. ? CDGIMS have a MOU with Hannover University and Lutheran University Germany. Under student exchange , Ms. Snehal Valse and MS. Eisha Bobade attended the ISP 2019 at Hochschule Hannover, They did their summer internship in Medicconomics GMBH at Hannover. Under the Faculty exchange program, Dr. Kapdi, Dr. Mate and Prof. Sathe visited Hannover University and Lutheran University, Nuremberg to conduct session on Healthcare Management. ?

SUMMARY: With innovative and sustainable strategies, the institute has distinguished itself in healthcare management education. The journey to become leader and achieve highest standards in the chosen domain area is difficult but achievable one.

Provide the weblink of the institution

<https://cdgims.com/>

8.Future Plans of Actions for Next Academic Year

7.1 Quality Initiatives by IQAC during the year for promoting quality Culture 1. Meeting with internal external stakeholders for Planning Implementation of Quality Policy 2019 2.Programs towards academic excellence of students 3.Regular meeting of Internal Quality Assurance Cell (IQAC) 4.Certification program Training and Development Process 5.Monitoring the conduct of classes 12. Significant contributions made by IQAC during the current year(maximum five bullets) 1) Updation in Internal Examination Pattern 2) Add on Certification Program 3) Initiation of 360 Degree Appraisal system 4) ICT Upgradation Using N Computing 5) Updated Smart Class room imitative 13 Plan of Action

Achievements/Outcomes Improving teaching learning process • Organized FDP for faculty • Faculty participated in activities related to Pedagogy techniques. • University examination results Industry Institute interaction • Industry visits were organized for specific subjects. • Association with various agencies related to the disciplines. • Developing social projects. Increased training and placement activities • Number of students placed is significantly increased. • Companies visiting the campus for interviews are increased. • New companies are

entering the campus for placements. • Students opting for higher education have increased. 17 If yes, give a brief description and a list of modules currently operational. Learning Management System - Vrudhhi ERP is an online Management Information System of Rashtriya Shikshan Mandal's Chettan Dattaji Gaikwad Institute of Management Studies, 25 Karve Road Pune This system is meant for various stakeholders like management, faculty, students, parents and Management. ERP SWAYAM Departmental Library Project reports bank 8. Future Plans of action for next academic year • Organize Career Development Program • Enhancement in Teaching Learning by more utilization of e-learning platform LMS • Arrange more Faculty Development Program • Enhancement in Teaching Learning by more utilization of e-learning platform LMS • More focus on Students Innovative projects • Include more Skill Development program • More Alumni interaction for development in Training Placement MAJOR Specializations: Marketing Management (MKT) 2. Financial Management (FIN) 3. Human Resources Management (HRM) 4. Operations Supply Chain Management (OSCM) 5. Business Analytics (BA) MINOR Specializations: 1. Rural Agribusiness Management (RABM) 2. Pharma Healthcare Management (PHM) 3. Tourism Hospitality Management (THM) Open Office, G-suite, Websites, Videos, e-books, J-Gate, NPTEL, Google drives, PC's, Mike, Speaker, Skype, CD Reader 14 tools 8. Future Plans of action for next academic year • Arrange more Faculty Development Program • 8. Future Plans of action for next academic year Considering changing business environment, more technology-enabled workforce is the need of hour. For the same following few course will be incorporated in the upcoming academic calendar. Entrepreneurship Career Development hands on training Program with live internships Short courses for career development programs for MBA students More Alumni interaction for development in Training Placement Enhancement in teaching learning by more utilization of e-learning platform, LMS Faculty Development Programs for advanced pedagogy for teaching learning More focus on Students Innovative projects, Inclusion of more Skill Development program Marketing Research Consumer Behavior hands on training